

SMCS Board of Trustees – Meeting Minutes

Meeting held January 18, 2023

Mission: Preparing and inspiring students to lead meaningful lives, rooted in the teachings of Christ, in our Catholic tradition.

Attendance:

Present: Daniel McKenna, Phil Kerwin, Bryan Rosiejka, Dr David DeWitt, William Bittner, Leila Mousai, Ron Schreier, Ron Steffen, Meghan Healy, Mary Kreuger, Fr Bob Kolath, Fr Nonito, Kristen Bergstrom

Missing: Fr Michael Lighter, Terry Jack

Guests: Dave Dietrich, Tom Kropidowski

BOT MEETING START TIME: 6:32 p.m.

Opening Prayer: Bill Bittner

MOTION:

CONSENT RESOLUTION

- Ron Steffen moved to accept the November BOT meeting minutes as amended in discussion
- Second by Ron Schreier
- Call to vote – unanimous
- Motion carried

OPEN FORUM

- No open forum

SUPERINTENDANT REPORT

- Not much change from President's report
 - Excited about catholic schools' week
 - Much better than last year now that covid is mostly over
 - Dan spoke about AED's and issues with heart related issues
 - Emergency response and CPR training done
 - AED has been trained for the older faculty, newer faculty still needs training
 - Needs some area of improvement to be completely ready
- Feasibility study will be presented to the board next month by Bill Acton
 - Pre meeting to be done with core group
- Dan will also speak on the Bishop's letter next month
- Bryan asked about accreditation
 - Will be discussed with the executive committee
- Meghan liked the J term winter session
 - Need better communication
 - Shared recent knowledge of the J term

- Fund discovered from DPI
 - Can apply for support for all teams versus for just one team
 - Can gain dollar for dollar on donations
- Review of the discipline philosophy
 - BOT not here to reevaluate the decisions and rules
 - Just be aware of the policies
 - Need to keep some vagueness in the rules to keep flexibility
 - Superintend and principle here to implement the rules, not to be guided by the BOT
 - Need to trust president and principle
 - Always working toward graduating all students as Zephyrs
 - All policies are online for parents to view
 - May rereview at the end of the school year and update if needed
 - Do a practice of different scenarios and do trial responses
 - May have different responses to similar incidents
- Annual fund
 - Doing well
 - Chris very focused
 - Calling for some giving
 - Good momentum
 - Some confusion on what the different fundraisers are
 - Chris is working on this and needs to get it out

FINANCE COMMITTEE

- Bill commented
 - Little more headcount, mostly insignificant
 - Shelly Wautlet gave some input on student status
 - Basing budget on 1005 count, not the 992 number
 - Dave was using 1005 number
 - Submitting a \$85000 deficit budget
 - Continue goal for teachers 5% pay increases as part of the Dioceses strategic plan
 - Requesting an approval of a 7.25% tuition increase
 - Parish investment feels they can give the same as last year
 - Fundraising and donations will be budgeted differently this year
 - Cost per student has gone up
 - Dave is providing us more data on the current budget
 - Walked thru each group and worked the budget accordingly
 - Recommended format from the Diocese as well
 - Does the finance committee present a deficit budget or not?
 - Justifying with the increase and comparison to our competition
 - 7.25% for deficit and 10% for flat budget
 - Finance committee wanted to present a balanced budget, but the intent was to keep 7.25% the maximum increase
 - Will be an option on the tuition page to pay full amount, approximately 10 students estimated to take this in the budget

- Do we have the money to cover the budget?
 - Dave thinks yes
 - Depends on a good Zephyrfest
 - There will also be a \$90,000 addition for curriculum updates
 - Should be some preassigning of donations to cover deficits first

MOTION:

- Bryan Rosiejka to propose a 7.25% increase in tuition
- Second by Ron Schreier
- Call to vote – One nay

Motion carried

COMMITTEE REPORTS

- Terry Jack unable to continue on the board
- Bryan will step up and cover the athletic committee

OLD BUSINESS

- Dr David DeWitt happy about breakfast
- Short list of attendees

NEW BUSINESS

- Planning to nominate two for the board
- Governance to decide on two or three
- Lots of interest in board members
- Bill sent out form that shows SMM is expecting less students than last year
 - No issues to indicate that there was a decrease
 - Lots of improvements to SMM
 - Some due to loss of large 5th grade class
- Catholic schools' week, what should Pastors say
 - Dan to contact pastors on what to say about Catholic schools' week
 - Fr Nonito a big cheerleader for the school

MOTION

- Bryan Rosiejka moved to begin executive session
- Second by Ron Schreier
- Call to vote – unanimous
- Motion carried

MOTION

- Ron Schreier moved to end the executive session
- Second by Meghan Healy
- Call to vote – unanimous
- Motion carried

Closing Prayer: Fr Bob Kolath

MOTION

- Ron Schreier motion to extend Dan's contract
- Second by Meghan Healy
- Call to vote – unanimous
- Motion carried

MOTION

- Ron Schreier moved to end the BOT meeting
- Second by Kristen Bergstrom
- Call to vote – unanimous
- Motion carried

Meeting ended at 8:24 p.m.