

## SMCS Board of Trustees – Meeting Minutes

Meeting held September 21, 2022

**Mission: Preparing and inspiring students to lead meaningful lives, rooted in the teachings of Christ, in our Catholic tradition.**

Attendance:

Present: Daniel McKenna, Phil Kerwin, Bryan Rosiejka, Dr David DeWitt, William Bittner, Leila Mousai, Ron Schreier, Ron Steffen, Terry Jack, Megan Healy, Mary Krueger, Fr Bob Kollath,

Missing: Fr. Dennis Bergsbaken, Fr Michael Lighter

Guests: Kelly Beisenstein-Weiss

BOT MEETING START TIME: 6:30 PM

Opening Prayer: Phil Kerwin

MOTION:

CONSENT RESOLUTION

- Ron Steffen moved to accept the August BOT meeting minutes
- Second by Terry
- Call to vote – one abstention
- Motion carried

OPEN FORUM

- No open forum

Wiess on MAP testing

- In general, SMCS Map scores are higher than nation normal (about 2 points higher)
  - Working on determining where the majority of the growth is from
- SMCS MAP test results are not meeting projected growth
  - Kelly went on to detail the progress and plans as a result of the test results
- WI forward – testing on how WI students (must be done with choice students but will be having all students do it)
- Students will get a report card on the test results
- A DPI report card will follow next school year
- Much discussion continued on this subject

SUPERINTENDANT REPORT

- Dan noted forward exam testing is being bought into
  - Teachers can gain from the testing
  - Has not been done in the past
    - Small choice student numbers is probably why we didn't do it before

- Testing will improve as we get more familiar with the testing
  - No prior discussion in the board about this
  - Must keep in mind, the testing is a snapshot in time
  - Difficult to truly know how well we are doing
  - Focusing on using the test and test results
  - Hard to see the diamonds (targets) not hit
- MAP not used as a gage for teachers
- No issues with the system
  - Just know where we need to do better
  - Dan is setting up a meeting with parents to discuss the MAP test results
- Dan noted article to read
- Attendance for Zephyr connect is very high
- All system mass is going forward with most Pastors
  - K-12 will attend
- Annual funds board support needed
- Higher than normal employee support
  - Making sure we are not in conflict with other parish campaigns
- Endowment committee met with some consultants
  - Advancement partners selected
  - Will be work with us soon
  - Approximately \$13,000 cost
- Enrollment is at was 884 two years ago, now 985
  - Many new students come from referrals

#### UPDATE FINALIZATION OF STRATIGIC GOALS TASKFORCE AND COMMITTEE GOALS AND CHARTERS

- Six charters went out with goals
- Committee chairs looked at charters and are comfortable with them
- Bryan Rosiejka thought all charters looked good
- Use of president and superintendent were intermingled
- Governance committee endorses all the charter

#### MOTION:

- Dr David DeWitt motion to accept the committee goals and charters as written
  - Megan Healy second
  - Call to vote
  - Motion carried
- 
- Strategic goals presented by William Bittner
    - More metrics and less subjective
    - Need goal (percentage of service hours by parish)
  - Additional details related to the finance section
    - Quarterly is the metric

- Look at mean-based model
  - Price of tuition currently is not the full tuition supported by parent's contribution
  - May develop a tiered system, based on income, that requires additional support from parents
  - Another option would be to leave it up to all parents to decide after seeing what the full tuition cost is
  - Special project to implement in the future
  - May want to add an option to have a family pay the entire amount

#### MOTION:

- Bryan Rosiejka motions to accept the strategic plan with amendments
- Ron Schreier second
- Call to vote
- Motion carried
- Phil to keep it on the agenda for additional amendments next month

#### DISCUSSION OF BOARD AND SUPERINTENDANT GOALS

- Goals for president and board still in process
- William Bittner and Leila Mousai to develop goals
- Committee heads will develop goals and circulate by Oct 7<sup>th</sup>

#### OLD BUSINESS

- External audit started on Monday
- William Bittner speaking:
  - Need to draw a line on when the financials are completed
  - William Bittner meeting in October to finalize agenda
  - Learning what the challenges are
  - Getting all statements reconciled for the audit
  - Should have financials for 6/30/22 completed for auditing
  - David Diedrick will be getting some help after audit
  - Kristin Bergstrom has stepped back and David Diedrick is working alone
- Calendar review
  - Some of board should go to graduation
  - Make sure it is on colander
  - June for hail and farewell
  - Need a support bot for hosting
  - Phil Kerwin to send out reminders for conflicts of interest and confidentiality
  - Need to note key calendar days
- Governance committee
  - Steve Pable leaving so new members were added
  - Try to replace in a smooth manner versus waiting until we lose three in two years

NEW BUSINESS

- No new business

MOTION:

- Dr David DeWitt moved to begin executive session
- Second by Ron Schreier
- Call to vote – unanimous
- Motion carried

MOTION:

- Ron Schreier moved to end the executive session
- Second by Bryan Rosiejka
- Call to vote – unanimous
- Motion carried

Closing Prayer: Phil Kerwin

MOTION:

- Ron Schreier moved to end the BOT meeting
- Second by Megan Healy
- Call to vote – unanimous
- Motion carried

Meeting ended at 8:39 PM