

SMCS Board of Trustees – Meeting Minutes

Meeting held February 16, 2022

Mission: Preparing and inspiring students to lead meaningful lives, rooted in the teachings of Christ, in our Catholic tradition.

Attendance:

Present: Daniel McKenna, Phil Kerwin, Bryan Rosiejka, Dr David DeWitt, William Bittner, Leila Mousai, Steve Pable, Lori Vegso, Terry Jack, Ron Schreier, Paul Seveska, Ron Steffen, Fr Bob Kollath

Missing: Fr. Dennis Bergsbaken, Fr Michael Lighter, Fr. Jude Egbuna

Guests: Patti Purcell, Steve Anderson

BOT MEETING START TIME: 6:34 PM

Opening Prayer: Phil Kerwin

MOTION:

Ron Steffen moved to allow the February meeting of the SMCS Board of Trustees to be conducted both in person and via video conference and teleconference, notwithstanding any provisions to the contrary contained in the Constitution or any By-Laws.

- Second by Ron Schreier second
- Call to vote – unanimous
- Motion carried.

CONSENT RESOLUTION

- Ron Steffen moved to accept the January BOT meeting minutes
- Second by Ron Schreier
- Call to vote – unanimous
- Motion carried

OPEN FORUM

- Patti Purcell, Steve Anderson and Fr. Bob discussed the director of community adult faith formation coordinator position (title still being finalized)
- The Community Adult Faith Formation committee considers the following:
 - In baptism parents are guided to teach their children in the way of the faith
 - What are we doing to help new parents be the best teachers?
 - Need adult faith formation
- The Community Adult Faith Formation committee consists of two trustees from each parish
 - 5 parish committee
 - 4 priests and 4 deacons make up the core committee
- Many older folks worried that too many of their children do not practice the faith
 - How do we better equip adults to help them out?

- Idea of a shared core position across parish/school system
- The Diocese has committed to partially paying for the Coordinator position.
 - 3-year position
 - 30% covered by the Diocese
 - Parishes will use school investment funding model/formula to cover the rest: it is funded by parishes, not SMCS
 - Where to house position and who supervises this position?
 - House the position at SMC so they are not directly supervised by any one parish
 - Fr. Bob Kollath requested that Dan McKenna would be the supervisor for the Coordinator position to start out and decrease as experience grows
 - Help have a stronger interface with parishes
 - Already have a part-time position at SMM; each parish wants to have a complementary person with whom this individual would collaborate. May connect to the responsibilities of an existing parish staff person. Funding of the Coordinator position would come from outside of the school budget
 - Goal is to work with adults in the community to be better disciples for their children
 - Ron Schreier expressed concern with non-active parents to show their children the way
 - Has there been any steps forward with the part timers?
 - Steve Anderson responded Yes, but should be full time job
 - Is there a lesson plan or template to work from? – Steven mentioned this is new
 - HR at the Diocese is working on a job description for the Coordinator position
 - An initial plan is in place, but likely will need to be modified to be successful
 - Started process in July with Fr Michael Lighter, Fr. Jude Egbuna
- This topic was brought to the BOT to approve Dan's use of time
 - A comment was made that the committee should follow up with baptized children to determine if they are properly taught
 - Bryan Rosiejka asked Dan McKenna where the extra hours required for the supervisor position would come from?
 - Dan believes the evolution of the SMC leadership team will open up time for Dan

MOTION

- Phil moved to approve Dan's leadership and oversight of the position for 5 parishes for director of community adult faith formation coordinator (title still being finalized)
- Second by Ron Schreier
- Call to vote – unanimous
- Motion carried.

SUPERINTENDANT REPORT – Dan McKenna

- Dan is excited about the Community Adult Faith Formation Coordinator position and will help hire a new candidate
- Dan reviewed his Superintendent Report
- Dan discussed his work with the Academic Excellence Committee with respect to the leadership restructuring of the SMCS grade schools

MOTION

- Ron Schreier amended a previous motion regarding restructuring, and moved to replace the principal for each of the 3 grade schools with one principal for all grade schools, and 3 deans for each school to assist the principal
 - The proposed restructuring is already in the budget
- Second by Steve Pable
- Call to vote - unanimous
- Motion carried

- Dan has formed a core leadership team comprising 10 SMCS teachers
 - Compassion and Discipleship, Integrity, Faith and Joy as core values
- COVID Update
 - Following Neenah's lead to go maskless
 - People are tired of masking
- Endowment Fund
 - Kris Bergstrom and Dan met with four potential consulting firms to raise money for the Endowment Fund
 - Diocese does not want us to pursue the endowment campaign until 1 by 1 is over
 - Will conduct preparations in the meantime
 - Xavier is doing one also and their cost is about \$300,000
 - The cost of the consultants SMCS is interviewing is estimated to be about \$250,000
 - It was proposed to fully fund consulting with Shipek Estate
 - \$100,000 for professional development
 - \$30,000 for paint and flooring
 - \$250,000 goes to endowment foundation SMCS Foundation (25% of endowment) per board policy on unrestricted donations
 - \$100,000 to \$200,000 for school
- Phil Kerwin moved to approve the Shipek Estate spending as set forth in the proposal above
- Second by Fr Bob
- Call to vote – unanimous
- Motion carried.

COMMITTEE REPORTS

- Athletic Committee
- Terry Jack discussed volunteering coordination
 - Matt Schoulz has proposed Fall would be the best time to start this program
 - Athletic committee agrees with Matt
 - No approval is needed now, will follow-up with the BOT once a plan is in place
- Terry discussed the Athletic Conference change
 - WIAA voted unanimously to deny a conference change requested by SMCHS (15 – 0 against the change)
 - The decision can be viewed on the WIAA website
 - As a result, SMCS must remain in the Big East Conference going forward

- Governance Committee
 - Phil asked for BOT Members to consider serving of the Executive Committee next year?

OLD BUSINESS

- No old business

NEW BUSINESS

- Board of directors meeting is on March 10th
- The meeting will be in person
- All materials will be shared with the BOT

MOTION

- Ron Schreier moved to begin an executive session with Dan McKenna as a guest for a portion of the session.
- Second by Paul Seveska
- Call to vote – unanimous
- Motion carried

Dan left at 8:31

- Ron Schreier moved to end the executive session
- Second by Terry Jack
- Call to vote – unanimous
- Motion carried

- Terry Jack moved to end the BOT meeting
- Second by Ron Schreier
- Call to vote – unanimous
- Motion carried

Meeting ended at 8:43