

SMCS Board of Trustees – Meeting Minutes

Meeting held: June 16, 2021

MISSION: *Preparing and inspiring students to lead meaningful lives, rooted in the teachings of Christ, in our Catholic tradition.*

ATTENDANCE:

Present: Kristen Bergstrom, Bill Bittner, David DeWitt, Kathleen Healy Osland, Terry Jack, Phil Kerwin, Mary Krueger, Dan McKenna, Steve Pable, Natalie Ripley, Bryan Rosiejka, Ron Schreier, Paul Seveska, Ron Steffen, Lori Vegso

Not Present: Fr. Dennis Bergsbaken, Fr. Bob Kollath, Fr. Paul Paider

Guests: Katherine Foord, Lisa Jensen, Bob Kroll, Mary Kegley, Vanessa Nackers, Chris Schoene, Maria Virlee, Jeff Walentowski, Jennifer Walentowski

BOT MEETING START TIME: 6:35 PM

OPENING PRAYER – Dan McKenna

MISSION and VISION – Steve Pable

MOTION

- Mr. Rosiejka moved to allow the June meeting of the SMCS Board of Trustees to be conducted both in-person and via teleconference, notwithstanding any provisions to the contrary contained in the Constitution or any bylaws.
- 2nd – Mr. Schreier
- Call to Vote – unanimous
- Motion carried.

OPEN FORUM

- No persons were present for Open Forum.
- The Guests enumerated above were present to publicly attend the BOT meeting.

CONSENT RESOLUTION

- Mr. Kerwin moved to approve the Minutes of the BOT meeting held May 20, 2021 and the Executive Committee meeting held June 4, 2021.
- 2nd – Mr. Steffen
- Call to Vote – unanimous
- Motion carried.

SUPERINTENDENT'S REPORT – Dan McKenna

- Mr. McKenna announced that Chris Decker's title has changed to "Director of Development," and he will report directly to the Superintendent.
- The SMCS leadership team and staff are conducting a 2-day session to discuss the following core values:
 1. compassion
 2. integrity
- Enrollment as of June 16 is 929.
 - SMCS is currently planning on the return of international students through Global Outreach for the 2021-2022 school year.
- The SMCS Chaplain (Fr. Mark Mleziva) now has his own office at the high school.
- SMCS held a system-wide celebration on June 3 for faculty, and also presented four recognition awards.
 - The celebration included retired staff.
 - About 300 people attended.

COMMITTEE REPORTS

Catholic Identity Committee – Natalie Ripley

- Ms. Ripley shared a personal experience.
- Ms. Ripley referenced two resources available from Diocese.
 - “Catholic Social Teaching”
 - “Theology of the Body”
- The Catholic Identity Committee wishes to ensure the SMCS curriculum aligns with the Diocese and Catholic faith.

General

- The BOT briefly discussed the desired general format for committee reports.

Strategic Plan Refresh Task Force – Bill Bittner

- The second Strategic Plan Refresh meeting was postponed due to conflicts, thus there was no report.

Finance

- No report.

OLD BUSINESS

Board Communication – Steve Pable

- Mr. Pable expressed a desire to centralize and archive BOT-related items.
- Mr. Pable also expressed a desire that each BOT member should have an SMCS email.
 - Preferably, such email would tie-in with MS Teams.

Community Ambassador – Steve Pable

- Mr. Pable discussed an ambassador role which would have visibility within SMCS and within the community.
 - Such role would comprise a communications person.

BOT Retreat – Phil Kerwin

- The BOT Retreat is currently scheduled for August 13 at 9:00 AM – Noon.
 - Discussions will include BOT objectives and expectations of BOT Members.
- Mr. McKenna intends to obtain a speaker for the retreat.
- Mr. Kerwin intends to obtain a second speaker from the Diocese for the retreat.

NEW BUSINESS

BOT Membership – Paul Seveska

- On behalf of the Governance Committee, Mr. Seveska presented and endorsed a potential BOT candidate.
- MOTION
 - Mr. Seveska moved that the BOT approve candidate Leila Mousai as a new BOT Member.
 - 2nd – Ms. Bergstrom
 - Call to Vote – unanimous
 - Motion carried.

BOT Officers – Paul Seveska

- On behalf of the Governance Committee, Mr. Seveska presented and endorsed a potential slate of BOT Officers for the upcoming year.
- Mr. Pable asked for any other nominations.
 - No other nominations were voiced.

- MOTION
 - Mr. Seveska moved that the BOT approve the following BOT Members as Officers for the 2021-2022 year:
 - Phil Kerwin – Chairperson
 - Bryan Rosiejka – Vice-Chair
 - Ron Steffen – Secretary
 - Bill Bittner – Treasurer
 - 2nd – Mr. Schreier
 - Call to Vote:
 - *Yea* – Kristen Bergstrom, Bill Bittner, David DeWitt, Kathleen Healy Osland, Terry Jack, Phil Kerwin, Mary Krueger, Steve Pable, Bryan Rosiejka, Ron Schreier, Paul Seveska, Ron Steffen, Lori Vegso
 - *Nay* – None
 - *Abstain* – Natalie Ripley
 - Motion carried.

Reporting Structure

- The BOT discussed revising the process for offering/extending a contract to the SMCS Superintendent.
- MOTION
 - Mr. Schreier moved that the renewal or offer of a contract to the Superintendent shall be voted on by the elected Officers of the SMCS Board of Trustees, wherein the Chairperson shall have two (2) votes, and wherein the Vice Chair, Secretary and Treasurer shall each have one (1) vote.
 - 2nd – Ms. Vegso
 - Call to Vote:
 - *Yea* – Kristen Bergstrom, Bill Bittner, David DeWitt, Kathleen Healy Osland, Terry Jack, Mary Krueger, Steve Pable, Natalie Ripley, Bryan Rosiejka, Ron Schreier, Paul Seveska, Ron Steffen, Lori Vegso
 - *Nay* – None
 - *Abstain* – Phil Kerwin

- Motion carried.
- As a result of passing this Motion, it was agreed that the Superintendent contract currently in force shall be amended accordingly.

Superintendent Feedback Process

- The BOT agreed to table a discussion regarding a continuous feedback process between the BOT and the Superintendent, and a parallel discussion regarding the Governance Committee Chair, until the next regular BOT meeting.

Superintendent Goals and Objectives

- The BOT agreed that the goals and objectives for the Superintendent will be presented at the next regular BOT meeting and shall be voted on by the BOT for approval.
 - A copy of the goals and objectives shall be distributed to the BOT prior to such BOT meeting.

CLOSING PRAYER – Ms. Krueger

MOTION

- Mr. Schreier moved to enter an Executive Session with Mr. McKenna as a guest.
- 2nd – Ms. Krueger
- Call to Vote – unanimous
- Motion carried.

EXECUTIVE SESSION START TIME: 8:40 PM

MOTION

- Mr. Schreier moved to adjourn the Executive Session.
- 2nd – Mr. Rosiejka
- Call to Vote – unanimous
- Motion carried.

EXECUTIVE SESSION END TIME: 8:52 PM

MOTION

- Mr. Schreier moved to adjourn the general BOT meeting.
- 2nd – Mr. Kerwin
- Call to Vote – unanimous
- Motion carried.

BOT MEETING END TIME: 8:53 PM

Minutes Submitted by: Bryan R. Rosiejka – Secretary, Board of Trustees