



POSITION DESCRIPTION

Title: Early Childhood Teacher
Reports to: Principal

Job Summary:

- Instructs students in a holistic manner
- Assists with the Catholic Christian formation of students
- Recognizes and promotes the philosophy of SMCS

Qualifications:

- Current Wisconsin teaching license
- BA/BS degree in Elementary Education preferred, will also consider Associate degree in Early Education or appropriate placement on the Registry
- Active participation with the ongoing Foundational Catechetical Certification process
- Knowledge of the Wisconsin Early Learning Standards
- Submission to legal background check, completion of Virtus training and agreement with the Pastoral Code of Conduct
- Demonstrated faith commitment

Instructional responsibilities:

- Plans instructional activities allowing for individual differences among the assigned students in an innovative and creative manner including the use of technology
- Provides a secure, comfortable learning atmosphere, which encourages and challenges student development spiritually, academically, physically, emotionally, and socially
- Uses resources prudently
- Communication responsibilities: As required by the principal

Professional:

- Cooperates with the principal in fulfilling professional responsibilities
- Attends all Teacher In-services, team meetings, open houses and conferences
- Continues professional growth
- Reads and agrees to follow the policies and procedures as defined in the Employee Handbook
- Other duties as assigned

Christian commitment:

- Role model and witness to a Christian lifestyle
- Motivates, through good example, meaningful prayer and service experiences
- Promotes a positive, charitable spirit and nurtures a Christian environment within the school community
- Works openly, creatively, and cooperatively with the principal, early childhood team and other members of the staff
- Takes pride in group accomplishments willingly initiating and contributing to them
- Challenges the students to use their God-given gifts
- Remains calm under pressure, never displaying unjust anger, animosity, or lack of consideration
- Interacts with the family promoting the total Christian education of the student

I accept the above responsibilities and by signature indicate my willingness to enthusiastically participate in the SMCS community.

I am able to perform the above duties with or without reasonable accommodations.

Print Name: _____

Signature: _____ Date: _____