

ZEPHYRS COMMUNITY THEATER

2021 INFORMATION HANDBOOK

Community Auditions Due: May 20 at 5:00 p.m. (All online submissions)
Performances: July 22 – 25, 2021



Summer 2021 Update

Due to uncertain safety regulations this summer, we have committed to taking advantage of an outdoor production of *Into the Woods* in St. Mary Catholic Schools' Jane's Woods located on campus! We are excited about this environmental experience for SMCS Fine Arts Community.

New Info

- There will be one, all-inclusive production instead of a Student and Community cast, as seen in past summers. We are excited to bring our Student Edition experience back in the future!
- We will mostly focus on Act I of *Into the Woods* for time and logistics.
- Other songs (fairy tale themed) may be included as part of a preshow.
- Depending on audition submissions, we may need to make cuts to casting, but we plan to include a small ensemble, if possible.
- Full Covid-19 vaccination prior to June 15 is encouraged.
- We appreciate your patience as we bring this exclusive experience to life and will communicate via the email provided on your audition submission.



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1. AUDITION INFORMATION

All auditions must be submitted online by May 20 by 5:00 p.m. using the following link:

<https://forms.gle/VsFCvMLMDjh65tkS6>

- Auditions are open to all ages; no experience needed.
- All auditions must be submitted using the link listed above. Email and texts to the production team will not be accepted.
- Please introduce yourself and your song title in the video audition.
- Please prepare a one-minute song with some type of accompaniment (karaoke/instrumental). There should NOT be background vocals.
- The cast list will be sent via email to the address provided on the online form.

2. CALENDAR

Due to the uncertainty of our summer schedule, we cannot release a final calendar at this time. Please reserve all dates between July 6-25 as required dates. Absences will not be accepted for these required dates. All items in green/underlined are confirmed.

June 2020 – We will have limited music rehearsals in June. The bulk of rehearsals and staging will take place in July.

July 2020

Mon	Tue	Wed	Thurs	Fri	Sat	Sun
<p><u>JULY 6-25 are all required dates. If you are unable to commit to one of those days, you should NOT submit an audition. Please do not ask for an exception.</u> Not everyone will rehearse everyday, but we need to have flexibility and reliability in July. Weekday rehearsals will take place after 6:00pm. Some Saturday/Sunday rehearsals will take place in the afternoon.</p>						
<p>19 <u>All Called</u> <u>Rehearsal</u> <u>6:00-9:30ish</u></p>	<p>20 <u>All Called</u> <u>Rehearsal</u> <u>6:00-9:30ish</u></p>	<p>21 <u>All Called</u> <u>Rehearsal</u> <u>6:00-9:30ish</u></p>	<p>22 <u>Show 7:30pm</u></p>	<p>23 <u>Show 7:30pm</u></p>	<p>24 <u>Show 7:30pm</u></p>	<p>25 <u>Rain Out Day</u> <u>2pm</u> <u>Strike (required)</u></p>

3. STUDENT EDITION CAST INFORMATION

We will not be providing our usual Student Edition experience. We encourage all students to join us! We plan to be back in summer 2022 with a Student Edition production.

4. COMMUNITY CAST INFORMATION

St. Mary Catholic Schools (SMCS) is proud to open its doors to the community, inviting anyone interested to be part of theatrical storytelling. Young to old and new to seasoned actors – we welcome you to join us!

- Cast members are expected to attend all rehearsals that they are scheduled for.
- **Cast members are NOT allowed any absences due to the schedule and commitment.**
- Failure to follow attendance rules may result in a casting change.
- Cast members must be checked in to rehearsal no later than the time they are called.

5. ACTOR EXPECTATIONS

Actor Etiquette – Actors are responsible for their own actions during the production process. Actors must be respectful toward any personnel associated with SMCS and ZCT. Any inappropriate actions will not be tolerated and can result in a casting change.

Costumes – Some actors may be asked to provide their own character shoes, underclothing and additional general items that an actor may already own (black pants, etc.). No actor should feel pressured into purchasing something specifically for the production. If an actor is unable to provide an item that is requested, he/she should contact the costume designer.

Makeup – Basic makeup should be worn by all actors during final dress rehearsals and performances. We ask that each actor provide his/her own makeup and application tools to ensure cleanliness and sanitation. A foundation, eyeliner, and blush are three basic makeups that are commonly used. More information about makeup use and application will be discussed closer to dress rehearsals. Makeup is not required for student under the age of 16.

SMCS Property Use – All actors must respect any SMCS property and equipment used during the production. Actors are permitted only in rooms that are reserved for the production and will not be allowed access to additional rooms within the building. Actors must also follow the respective rules for each space. No food or drink is allowed within the Jane Bergstrom Fine Arts Education Center, including the house/audience, main stage, black box, and green room/dressing room areas.

6. CREW AND VOLUNTEER INFORMATION

It takes many people to keep our productions functioning. We ask for assistance from anyone interested in the following areas:

Build Crew - We schedule a list of flexible dates for people to help us build scenery, paint, create costumes, construct props and help us prep the theater for the production.

Run Crew - Run crew is an ten-day commitment from **July 16-25**. We seek crew to move scenery, manage props, run lights and spotlights, engineer sound equipment, and manage the production.

Lobby Team - An online sign-up will be created to arrange individuals to help with house managing, ushering, box office, baking, concession and flower organization.

Production Team - If you are interested in being involved with any aspect of the production process, please contact the director by sending a brief letter of interest and resume.

7. VENUE AND TICKETS

Reserved seating to all performance will be available at SMCSFineArts.org.

All auditions and rehearsals will take place in the SMCS Jane Bergstrom Fine Arts Education Center on the campus of, 1050 Zephyr Drive, Neenah, WI. Please use Door 9 for all normal occasions. Performances and dress rehearsals in Jane's Woods are located on the same campus. We will communicate parking and check in instructions at a later date.

8. CONTACT AND QUESTIONS

Director

Hayden Kraus

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