

BOT Academic Department Report for 3/17/21

Enrollment Update: 919 Students: 894 In-Person / 25 Virtual

Virtual Learning:

We have 9 elementary, 11 middle school, and 5 high school students currently virtual with the option of returning to in-person as the families feel comfortable. We are currently looking at not offering the virtual option in the fall. We will reallocate the staffing into in-person positions.

Academic Excellence:

- Social Studies (K-12)
 - K-8 teachers and principals reviewing a number of social studies programs & materials; new for 2021-2022 (presentations 3/22)
 - HS teachers and principal also examining materials to update for 2021-2022
- Math Expressions (K-6)
 - Updated materials for 2021-2022
 - Teachers & principal to learn about newest edition features & updates on 3/22
- March 22 professional development to include grade level collaboration and focus on mental health/self-care
 - Dr. Abdel Marques (ThedaCare) – interactive presentation on mental health/self-care
 - K-8: social studies and math materials presentations

Athletics Update:

We are finished with winter sports.

Boys Basketball – 1st place in Conference, lost in Sectional Semi

Girls Basketball – 3rd place in North Division Conference, lost in Sectional Semi

Powerlifting - Here are the powerlifters that qualified for nationals.

Sam Todd

Sam Purcell

Ashton Post

Luke Steffen

Connor Reihl

Clay Reihl

Dance – Performed at basketball and had one virtual competition. Hosting a camp in April.

Spring sports for middle school are starting this week or next.

Spring sports for high school are doing contact days at this time and will be starting their season mid-late April.

Catholic Identity:

From Eric Rudd:

- I started a Catholic athlete's group that meets every Friday. We had our first meeting last week. The attendance wasn't great but those who came seemed excited about it. Hopefully we can get it to grow.
- Fr. Mark and I are offering a day of penance for the high school tomorrow (March 17). He will be available to hear Confessions all day, and we will close the day with Adoration in the chapel.
- I also helped with a middle school penance service last Wednesday that had almost all of our system priests present.
- I'm working on planning our senior retreat at the Jesuit Retreat Center in Oshkosh on May 19.
- Fr. Mark, Mr. Dahlberg, and I have been using different media platforms to reach the students. Mr. Dahlberg and I now have podcast called Ministry Monday, and Fr. Mark and I are making videos for Lent.
- I've also been working closely with St. Mary Parish in Menasha's youth ministry team on their retreat and service events. I will be spending this weekend helping at one of their retreats at the Mount Tabor Center. We are also having a day of service at Fr. Carr's following the retreat.
- I worked with Mary Lou last week to offer the students Lenten Prayer services in the middle school chapel.

Arts/Theatre Department:

The middle school musical, Moana Jr, will play live performances for parents and family March 26 and 27. The musical will be available for streaming at a later date to our larger community.

We are discussing a spring concerts plan for middle school and high school students. We would mirror the guidelines to stay at 25% capacity that have been used for many sporting events and other activities. In-person details will be communicated directly to families and streaming will be available to all other audience members.

The art teachers are putting together digital collections that will be shared during "SMCS Art Week!" We will be curating a show to share on social media in place of our traditional spring art show in the FAEC hallway.

Human Resources Department:

Projects working on:

-Recruiting for 2020-21

-Staffing for 2021-22

-Summer Day Camp 2021 staffing

-Letters of Intent for 2021-22 returned February 15, 2021

-Administrator contracts-sent out March 15, 2021, due back April 15, 2021

COVID Screener updates:

- As the positivity rate drops in the community, we are also seeing fewer positive cases and close contacts among students and staff.
- We are waiting for guidance from DHS and DPI regarding summer programs. The summer program coordinators will likely be able to do the work of the COVID Screener and serve as contacts for public health.
- Approx. 120/160 employees vaccinated with first dose
- Coaches and Subs were also given the opportunity to get vaccine
- FFCRA extension to Sept. 2021

-Wellness challenge – Eat Green for Gold Health!

-Teacher compensation matrix

-Teacher contracts- send out April 15, 2021

-Preparing award surveys for early April communication

Hired employees:

Debora Barraza- Administrative Assistant – SM

Colleen (Kalina) Schira - Administrative Assistant – SMM

Alison Fields - Administrative Assistant – HS

Internal Transfers:

Kathryn Marston- 4K Teacher Aide

Kelly Beisenstein-Weiss – Senior Director of Academic Excellence

Hired Subs/other positions:

Angela Burke- Temp Instructional Aide –SM

Departed employees:

Neha Patel – Temp Instructional Aide

Tim Schigur – Superintendent

Current open positions:

Superintendent

4K Teacher Aide/ASC Provider – SG

Head Football Coach – MS (Offer pending)

Bus Driver AM/PM Routes (part-time)

German Teacher - Middle School (part-time)

Subs: Teacher, Aides and Food Service

Open Positions for 2021-22:

Math Teacher – Grade 7/8

Religion Teacher – Grade 7/8

Math/Religion Teacher – Grade 6

Advancement:

- Beth continues to develop the Advancement plan (marketing/communications/PR, fund development and philanthropy, enrollment and admissions, and alumni relations) with her team, which will help direct their work and drive results. This includes long-term planning with other SMCS senior leaders and building principals on fundraising, communication, and marketing efficiencies and moving toward a more SMCS brand/systemic approach. We continue to build and have a positive and collaborative working environment within our Advancement staff and with others throughout SMCS.
- Fund Development
 - o Events
 - The TASTE! 2021 fundraiser, which serves as St. Gabriel Elementary's primary school-specific fundraiser, is currently live – selling local business “passport” and silent auction items.
 - Zephyrfest preparations continue for the live virtual April 24th event. Sponsorships, recently launched sweepstakes (raffle/key club) ticket sales, and silent auction solicitation are all strong. Chris Decker is working with group of regular individual supporters on event preparation and the event video plan, which will feature students, staff, and other stakeholders.
 - o Annual Appeal
 - Annual appeal contributions continue to increase.
 - March Madness-themed competition (targeted on alumni donations to the annual appeal) is underway and has solicited response from both recurring and new donors from across SMCS graduating class years.
- Enrollment/Admissions
 - o 2020-2021 Enrollment
 - Enrollment is up (to 919) since the beginning of the academic year.
 - o 2021-2022 Enrollment/Admissions
 - Registration opened on Sunday, February 14, with the new Blackbaud system.
 - Kelly BW has been working with families, principals, and administrative assistants on the new system and enrollment.
 - Enrollment/admission marketing is being implemented (including both traditional and digital/social tactics) for the 2021-2022 year.
- Alumni Relations
 - o March Madness competition, as well as Zephyrfest sweepstakes mailing, has provided another avenue of reconnecting with alumni, updating our database/records, etc., which is critical and beneficial long-term as we need an accurate database to assist with driving engagement and connection both short and long term.

- More regular communications (e-newsletter, social media, phone calls, etc.) have been occurring for alumni.
- We're working with a variety of departments to meet alumni and current student needs (mentoring opportunities, job shadowing, senior plans, business directory info, etc.)

Operations Department:

Technology

- We are evaluating our system's current technology infrastructure.
- We are looking into what our computer needs are for the upcoming school year.

Maintenance

- Working to replace window broken during snow removal.

Business Office

- Continuing to work on Blackbaud software conversion with a go live date of May 1st.
- Preparing for the presentation to the Board of Directors on April 28th.
- Working to develop a useful management tool for forecasting. First version has been reviewed by the Finance Committee, revisions to be made and revisited at the June Finance Committee meeting.
- Continuing to work with families to apply for the WPCP School Choice program.
- Working with the auditors on the January audit.
- Preparing to evaluate tuition assistance applications.