

SMCS Board of Trustees – Meeting Minutes

Meeting held: December 16, 2020

MISSION: *Preparing and inspiring students to lead meaningful lives, rooted in the teachings of Christ, in our Catholic tradition.*

ATTENDANCE:

Present: Kristen Bergstrom, Bill Bittner, David DeWitt, Helen Englebert, Terry Jack, Phil Kerwin, Beth Knapinski, Mary Krueger, Kathleen Healy Osland, Steve Pable, Natalie Ripley, Bryan Rosiejka, Tim Schigur, Ron Schreier, Paul Seveska, Ron Steffen, Lori Vegso

Not Present: Fr. Dennis Bergsbaken, Fr. Bob Kollath, Fr. Paul Paider

Guests: Kelly Beisenstein-Weiss, Jaime Frink

SCHOOL CHOICE

- No persons were present for School Choice.

START TIME: 6:20 PM

OPENING PRAYER: Steve Pable

REVIEW OF MISSION AND VISION – Steve Pable

MOTION

- Mr. Rosiejka motioned to allow the December meeting of the SMCS Board of Trustees to be conducted via video and audio conference notwithstanding any provisions to the contrary contained in the Constitution or any bylaws due to the extraordinary circumstances presented by the COVID-19 outbreak.
- 2nd – Mr. Schreier
- Call to Vote – unanimous

- Motion carried.

OPEN FORUM

- No persons were present for Open Forum.

CONSENT RESOLUTION

- Mr. Schreier motioned to approve the Minutes of the BOT Meeting held November 18, 2020 and the Minutes of the Executive Committee held December 4, 2020.
- 2nd – Mr. Kerwin
- Call to Vote – unanimous
- Motion carried.

PRESIDENT’S REPORT – Helen Englebert

- The new Blackbaud software is working well.
- Working with the Finance Committee on tuition and budget projections for the 2021-2022 school year.
- 8th grade visits were made by SMCS to feeder schools in November.
- Continued recruiting efforts to fill open positions and onboarding of new employees.
- A \$100 Kwik Trip gift card was presented to all Staff members for staff appreciation.
- The position of Director of Strategic Advancement (previously titled the Director of Communication and Marketing) has been posted.
- A number of substitute teachers have been added to the teacher pool.

SUPERINTENDENT’S REPORT – Tim Schigur

- SMCS is planning to offer the virtual platform for the remainder of the school year.
 - SMCS will be reaching-out to the parents of virtual students to inquire about their intentions for second semester.

- SMCS is expecting enrollment to increase by 8-10 students based on visits/interest by new families.
- Athletics is going well with the current mask mandate.
- The Baseball backstop poles have been put in place, and the backfill, fencing and netting will be going up in the next few weeks.
- Underground electrical wiring for the new softball press box has now been laid.
 - The press box will be constructed in early spring.
- Mr. Schigur and Maryann Slavinski continue to meet with the local Health Department.
 - SMCS is planning to stay with the 10 day quarantine standard.
- SMCS is planning to pause temperature checks after the Christmas/Winter break.
 - Since beginning the practice, there has not been a single incident.
- The Director of Ministry position has been filled, and Eric Rudd started on November 23.
 - Ms. Bergstrom noted that Eric is doing a great job getting to all of the schools.
- A Christmas concert is scheduled for December 17.

SMCS CALENDAR – Tim Schigur

- Mr. Schigur presented a proposed 2021-2022 school calendar for approval.
- Ms. Englebert highlighted that November 1 is proposed as a professional development day (no school), but that it is All Saints Day.
 - Mr. Pable noted that since it falls on a Monday, it is not obligatory.
 - The BOT acknowledged this.
- MOTION
 - Mr. Rosiejka made a motion to approve the proposed calendar with the option to change the November 1 professional development day.
 - 2nd – Ron Schreier
 - Call to Vote – unanimous
 - Motion carried.

DASHBOARD – Lori Vegso

- People are doing a good job updating the Dashboard for dates affected by COVID.
- Ms. Vegso suggested that the Executive Committee should address STEM.
 - Mr. Kerwin is currently working with Mr. Schigur on STEM, and will update the Dashboard accordingly.

BOARD OF DIRECTORS – Helen Englebert

- The Diocese has scheduled the Board of Directors meeting for March 18, 2021 at 10 AM.

FINANCE – Kristen Bergstrom, Jaime Frink

- A budget review is scheduled for January 2021.
- Considering a 1% discount to reduce the Parish Investment obligation.
- A joint Board/Diocese meeting was held to discuss shared services.
 - Some Parish Trustees felt that more information is needed before any decisions can be made.
- Ms. Bergstrom observed that there seems to be a tension between the Parish Trustees and the school system.
 - Mr. Pable emphasized that we need to stay on top of the relations between the school system and the Parishes.

TUITION – Kristen Bergstrom, Jaime Frink

- Ms. Frink presented an updated analysis relating to a potential tuition increase for the 2021-2022 school year.
- The Finance Committee recommends a 3% tuition increase.
- Mr. Seveska commented that the presentation was very informative, and that the Finance Committee clearly vetted this item extensively.
- Mr. Schigur commented that he feels the proposed tuition increase is reasonable and that he is comfortable with the Finance Committee's recommendation.

- Mr. Seveska commented that we should all feel comfortable pricing our product for its high quality and the number of services provided.
- MOTION
 - Mr. Kerwin made a motion to approve the Finance Committee’s recommended tuition increase of 3% for the 2021-2022 school year.
 - 2nd – Mr. Seveska
 - Call to vote
 - In Favor – Mr. Bittner, Mr. DeWitt, Mr. Jack, Mr. Kerwin, Ms. Knapinski, Ms. Krueger, Mr. Pable, Mr. Rosiejka, Mr. Schreier, Mr. Seveska, Mr. Steffen, Ms. Vegso
 - Opposed – Ms. Ripley
 - Abstained – Ms. Bergstrom
 - Motion carried.

OLD BUSINESS

- The staff appreciation day will be discussed further by the Executive Committee.
- Mr. Jack stated that the Athletic Committee sent-out a letter regarding a decision to maintain the 8-man football format.
 - The letter was well received, and people seem happy that Matt Schoultz is arranging for J.V. games to occur.
- Mr. Jack informed the BOT that the athletic conference change has been pushed back to Fall 2021 due to the WIAA’s schedule for conference changes.

NEW BUSINESS

- Ms. Englebert informed the BOT that Ryan Valentine is willing to give a Foundation presentation at the January BOT meeting, if desired.
- Mr. Seveska informed the BOT that the Governance Committee will soon begin identifying candidates for future BOT members.
 - If any current BOT member is aware of a potential candidate, please share the name with one of the Governance Committee members (*i.e.*, Mr. Seveska, Mr. Kerwin, Mr. Rosiejka).

- Ms. Englebort was formally recognized for her service and achievements as the SMCS President.

MOTION

- Mr. Rosiejka motioned to adjourn the general BOT meeting and to enter into an Executive Session, allowing Helen Englebort and Tim Schigur to attend as guests.
- 2nd – Ms. Vegso
- Call to Vote – unanimous
- Motion carried.

END TIME: 7:50 PM

EXECUTIVE SESSION START TIME: 7:51 PM

MOTION

- Mr. Schreier motioned to end the Executive Session and reenter a BOT General Session.
- 2nd – Mr. Bittner
- Call to Vote – unanimous
- Motion carried.

EXECUTIVE SESSION END TIME: 9:40 PM

BOT GENERAL SESSION START TIME: 9:41 PM

MOTION

- Mr. Schreier motioned to accept the vision set forth by the Academic Excellence Committee as articulated in Slide 3 of the Academic Excellence presentation of December 16, 2020, and to implement and execute the reorganization plan at the discretion of the Superintendent and his administrative team.

- 2nd – Ms. Bergstrom
- Call to vote
 - In Favor – Ms. Bergstrom, Mr. Bittner, Mr. DeWitt, Mr. Jack, Ms. Knapinski, Ms. Krueger, Mr. Pable, Ms. Ripley, Mr. Rosiejka, Mr. Schreier, Mr. Seveska, Mr. Steffen, Ms. Vegso
 - Opposed – Mr. Kerwin
 - Abstained – none
- Motion carried.

MOTION

- Mr. Rosiejka motioned to adjourn the general BOT meeting.
- 2nd – Mr. Schreier
- Call to Vote – unanimous
- Motion carried.

END TIME: 9:58 PM