



**SMCS Board of Trustees  
President's Report  
August 19, 2020**

**Admissions/Enrollment**

- In-person vs. virtual learning model for 2020-2021 – surveyed families
  - ~94% of students chose in-person learning
- Working with video production company on new promotional videos (to be used in place of visit days) and virtual tours
- Assisting with SMCS communication videos
- Working with Diocese & WFRV-TV on 'healthy return to school' – live at MS on August 19<sup>th</sup>!
- Enrollment changing daily - last year vs this year comparative enrollment:

	2019-2020 enrollment 9/20/2019 (DPI count)	2020-2021 enrollment 17-Aug-20	2020-2021 COVID Capacity
<b>Grade</b>			
SG P3	17	8	
SMM P3	29	15	
SM P3	11	6	
SG 4K	21	28	5 day 4K
SMM 4K	30	28	
SM 4K	12	13	
<b>Total:</b>	<b>120</b>	<b>98</b>	
SG K	21	21	
SMM K	29	21	
SM K	12	16	
SG 1	15	17	
SMM 1	34	29	
SM 1	11	12	
SG 2	13	19	
SMM 2	19	32	
SM 2	15	10	
SG 3	16	16	
SMM 3	36	18	
SM 3	17	20	
SG 4	16	20	
SMM 4	30	34	
SM 4	12	17	
SG 5	13	18	
SMM 5	31	26	
SM 5	14	14	
<b>Total:</b>	<b>354</b>	<b>360</b>	

6	70	59
7	59	73
8	51	61
<b>Total:</b>	<b>180</b>	<b>193</b>
9	66	56
STS - 9	1	
10	61	65
STS - 10	1	
11	60	63
STS - 11	2	1
GO - 11	3	
12	51	61
STS - 12	5	
<b>Total:</b>	<b>250</b>	<b>246</b>
	<b>904</b>	<b>897</b>

### **Business Services: Finance/Technology/Food Service**

#### **Finance** - Wrapping up year-end work

- Auditors will complete off site field work the week of August 24<sup>th</sup>
- Rolling out online time card program and time off system
- Working with administrators on additional cost of COVID in anticipation of modified budget work
- Continued involvement with committee on Zephyrs Connect and Grand Opening August 28 event

**Technology** - All teacher and student laptops are being reimaged and will be ready to go when school starts

**Food Service** - Added additional plexi-glass shields to all food lines for safety of our students and staff; continue to work with principals to determine safest lunchroom offerings and procedures

### **Advancement – Fund Development**

**Zephyrs Gold** – Information for Zephyrs Gold raffle will be found in our SMCS newsletter 8/19. This parent letter introduces the raffle to our system and encourages selling tickets outside of the family to offset the fundraising fee. Shifting this raffle to an all-cash prize raffle, we anticipate selling more tickets than previous years. Tickets will be sold from 8/28 until 10/21, with the first drawing on 10/23. If the COVID environment clears up, we will use the drawing nights to create Zephyrs excitement and community builders.

**Annual Fund Appeal 2020-2021** – Our Advancement Team met to plan for the scope and sequence of our upcoming annual appeal. The strategies, timeline, marketing material, modes of communication and new ways to connect with alumni were mapped out. The specific focus that will help achieve our goal of \$200,000 is an emphasis on alumni relationship building with graduates from the 2000's. The percentage of these alumni that give is very low. Casting a vision that small gifts matter will be appealing to this demographic.

**Grand Opening & Zephyrs Connect** – The postponement of high school sporting events, soccer and football respectively, was the pivot to combine the grand opening of our new athletic fields with the Zephyrs Connect event (formerly Connect 5). Bishop Ricken will perform the Rite of Blessing. There will be fun for the kids, highlighting of four varsity athletic teams, ceremonial “first passes/hand-offs”, and fireworks to cap the evening. Interest and excitement is very high, with over 300 currently registered to attend. A reminder that our Board of Trustees, SMCS Foundation Board and Parish Leaders are cordially invited to the August 28<sup>th</sup> evening. Please RSVP so we can prepare for physical distancing and food preparation!

**Grants** – We will be applying for six (6) grants from local foundations within the next 30 days. These grants should help offset costs of COVID related expenses, such as training for teachers to grow in their virtual teaching abilities, costs to keep our facilities safe, help offset co-curricular fees for students and provide funding to teach financial literacy for HS students and families within our system.

Grants received since July:

- Toyota and Lexus grants (\$10,000 each) with a Bergstrom match to fund the new sound/speaker systems = \$40,000 total
- A grant from an anonymous donor within the Community Foundation for the Fox Valley Region, Inc. to fund our STEM Club = \$10,605

### **Human Resources/Communications**

#### **Hired (updates since July 1)**

- Dr. Timothy Schigur – SMCS Superintendent
- Anne Ledwith – Mission Advancement Assistant
- Aaron Spielbauer- 7/8 Grade Teacher- MS
- John Leonardi- 6<sup>th</sup> Grade Teacher - MS
- Nicole Stumpf – Elementary Counselor -SM
- Lori Miller- Learning Specialist- SMM
- Chris Binder- 5<sup>th</sup> Grade Teacher- SMM
- Christine Cedergren- Technology Support Teacher –SM
- Jaclynn Burskey –Food Service Aide -SM
- Andrea Flood – 2nd Grade Teacher –SMM
- Jan Patek – Teacher Aide –SG
- Hailee Gross- Office Assistant- SMM
- Bonnie Liegl- Food Service Aide –SG (rehire)
- Jeff Burke- Activity Bus Driver
- Trisha Hendricks – Learning Support – SG
- Kristin Hubbell- Teacher Aide/ASC- SG
- Stephanie Homberg- Administrative Assistant- MS
- Kurt Schodorf- Athletic Activities Director (part-time)- MS
- Theresa Wilkinson – Kindergarten Teacher- SG
- Kathryn (Katie) Marston – Teacher Aide- SG
- Michaela Erickson – After School Care Provider- SG
- Abbrielle Wingert- 3<sup>rd</sup> Grade Teacher- SM
- Tammy Oneacre- K-5 Virtual Education Coordinator
- Karen Leonardi - 4K Teacher – (part-time) St. Gabriel
- Maryann Slavinsky – COVID-19 Screener (hourly)
- Pat Batey – WPCP Compliance Designee/Trainer (hourly)

#### **Departed/Reclassified (updates since July 1)**

- Michelle Condit
- Beth Hawkins
- Mark Seif
- Cindy Seif
- Karen Langdon
- Lisa Trzasko
- Anne Kaufert
- Ana Argueta
- Maryann Slavinsky (reclassified)

### **Current Openings**

- Director of Ministry
- Food Service Lead Cook- High School (part-time)
- Bus Driver- AM/PM routes
- German Teacher - Middle School (part-time)
- After School Care Provider –St. Margaret Mary (part-time)
- Long Term Substitute Teacher- High School English/Speech
- Teacher, Aide, Food Service substitutes

### **Areas of Special Focus**

- HS Graduation at Timber Rattler Stadium-July 30
- Zephyrs Connect & Zephyrs Fields Grand Opening-August 28
- Pandemic Steering Committee and Safety/Protocol Team facilitation
- Re-entry plans/communications/weekly update videos
- Website updates
- Employee Handbook changes and re-work
- New Employee Orientation sessions – August 17
- Planning virtual All Staff meeting – August 20
- Recruiting and screening; pay agreements