

**SMCS Board of Trustees
 President's Report
 May 20, 2020**

Congratulations!

The virtual awards ceremony on May 13 provided well-deserved recognition of our high school students and special alumni. Congratulations to all of our students on their academic and co-curricular achievements! Kudos also to our Board members who were recipients of these alumni awards: Mary Krueger, *Outstanding Catholic Christian Service Award*, and Lori Vegso, *Distinguished Service Award*!

Admissions

- **WPCP** - 190 applications verified and submitted for 2020-2021!
 - Using historical calculations of approximately 85% awarded and accepted, we can anticipate 157-162 WPCP students, which will exceed our goal of 152 students.
 - 2019-2020: 143 accepted WPCP; now at 139 students after withdrawals
 - 2018-2019: 124 WPCP students
 - The largest growth in WPCP students for 20-21 is kindergarten (20 applicants; 5 new to SMCS, 15 returning SMCS students, but new to the WPCP grant).
 - Most of the other grades average 2-5 new applicants.
- 2020-2021 overall recruitment/retention
 - Enrollment Scorecard attached. SMCS principals & director of admissions continue to be in contact with current families who have not registered.

2019-2020 enrollment 9/23/2019 (DPI count)		2020-2021 enrollment 5/18/20	
Early Childhood	120		97
Elementary	354		352
Middle School	180		185
High School	250		241
	904		875

- April 30-May 13 digital ads with Gannett
- 2021-2022 registration – learning PowerSchool capabilities for registration
- Summer 2020 programs/camps/events
 - Day camp/day care – as scheduled
 - Sports camps – as scheduled or delayed until July/August
 - Strength & conditioning (middle & high school) – virtual in June, live in July & August
 - Camp Invention – TBD

Business Services: Finance/Technology/Food Service

Finance

- Continuing research of the CARES Act Paycheck Protection Program loan conversion to a forgivable grant. Received SBA Application for Forgiveness from Nicolet Bank. Tracking PPP loan disbursement of allowable funds.
- Working with Nicolet Bank for the line of credit renewal
- Helped with Virtual Zephyrfest
- Worked with HR on teacher contracts and new online open enrollment process for our benefits
- Coordinating with Pat Batey to have Business Office trained on background check process and Virtus
- Restarted physical cards orders for SCRIP

Technology

- Working with principals to establish laptop turn in processes at all schools
- Establishing process for cleaning and sanitizing laptops once they are returned
- Obtaining pricing for 2020-21 laptop purchases
- Providing support to teachers, staff and students working remotely

Food Service

- Negotiated a \$3,000 discount for our contract with Winneconne for 2019-2020 school year due to school being closed for COVID-19
- Exploring outsourcing Food Service Program as other area schools have done

Building and Grounds

- Two new busses arrived on April 29! Our bus drivers are elated with the safety and comfort features, and students will love how quiet and smooth the new busses will operate. An enormous thank you to the donors who made this possible. We are delighted to have these donors on the SMCS bus!
- The Zephyr Fields Upgrade project (soccer/football/track & field) is well underway and on schedule for August completion. Check out the Live Construction Video found on our website!
- New sound systems are being installed at our high school and middle school. The systems will be funded through donors and a matching grant program.
- Installation of new security doors and cameras began this week at the St. Gabriel campus. Many have been involved with moving this project forward; the school system will provide 50% of funding for this \$55,000 project through commitment of a donor match.
- Our Director of Building and Grounds, Joe Roth, will serve as a resource for the parishes as we all work to provide safe environments in response to COVID-19.

Advancement – Fund Development Major Initiatives

- **Zephyrfest** – We executed the first ever Virtual Zephyrfest! The process included securing sponsor's commitments with a switch to virtual, planning the content, videotaping, editing and a live portion May 2. The successful event raised a net profit of \$480,000! A point of pride is that two sponsors who requested to withdraw prior to the event asked to be invoiced for their commitment after the event.
- **Annual Fund Appeal** – Our last Annual Fund appeal will take place the first week of June. It will be video based content that highlights teachers in our system as heroes to support. Because of the success of Zephyrfest and the financial climate, we will target givers to the annual fund that have not given in the current fiscal year and alumni of SMCS. We have a \$24,000 alumni match that will be part of this appeal. Currently we are shoring up alumni and donor contact information, seeking permission to utilize texting as a form of communication, and preparing the content (video and written).
- **Greater Zephyrs Open (GZO), Connect 5, Meet Me In The Middle and TASTE!** – All of these upcoming fundraisers are planning to hold their events while monitoring the pandemic landscape. GZO will take place on July 10 at Royal St. Patrick's as scheduled; the only alteration might be with dinner. The Connect 5 run, which corresponds with the opening of our new soccer/football/track and field complex and the first home football game on August 28, has considered adapting to more of a FUN-raiser if the financial climate is not healthy. MMITM and TASTE! have chosen fall dates and formed committees to begin planning.

Human Resources/Communications

Hired (updates since April meeting)

- John Leonardi – 6 Grade teacher 2020-21 contract year
- Aaron Spielbauer – 7/8 Grade math teacher 2020-21 contract year
- Paul Bradshaw – Head Varsity Boys Basketball Coach
- Summer day camp seasonal staff

Departed (updates since April meeting)

- None

Current Openings for 2020-21 Contract Year

- SMCS Superintendent
- School Counselor (PT) - Elementary
- Learning Specialist - SMM
- German Teacher (PT) - MS
- Teacher, Teacher Aide, and Food Service Subs

Key Areas of Focus for Month

- Updating employee handbook
- Benefit open enrollment moved to online (due 5/15/20)
- Teacher contracts (due 5/15/20)
- Staff Recognition/Awards
- At-Will Employees Pay agreements
- Performance evaluations
- Re-entry planning for staff and students