

## **SMCS Board of Trustees Meeting**

Wednesday, October 18, 2017 - 6:30 pm

**Present:** Helen Englebert, Nancy Braatz, Gary Elmer, Kathleen Healy Osland, Paul Seveska, Philip Kerwin, Steve Pable, Fr. Seidl, Lori Vegso, Kristen Bergstrom, Pat Breen, Mary Krueger

**Absent/Excused:** Fr. Paider, Fr. Bergsbaken, Kim Massey, Dan Engelhard, Dustin McClone

**Guest:** Ms. Jeanne Lee, Mr. Adam Bates, Mr. Patrick Batey, Dr. Bob Anderson

**Opening Prayer:** Ms. Braatz began the meeting at 6:33 pm and led the group in opening prayer.

Ms. Braatz called attention to the Board Agenda. The financial statements and the report from the Building and Grounds Committee were added to the Consent Agenda.

**Open Forum:** Dr. Bob Anderson was present for Open Forum. He is parent within the system, a Physician and a football coach at the middle school (previously) and JV/Varsity (presently). He is requesting board support for implementation of a weight training program. He is willing to train others on the program, which is free and online (XLAthlete). He sees numerous benefits to implementing, such as building self-esteem/ confidence, fight against obesity, but also make our athletes stronger. This has a longer term benefit beyond high school. Questions from the Board included: what kind of personnel would be needed; do we have the equipment to run this program; would this be across all sports or have a curricular tie in; does it require specific supervision.

**Financial Report:** Ms. Jeanne Lee provided a report to the Board entitled The Business of Education – operation overview of putting together a budget and the key portions of our budget, including usual expenses and revenue sources. She presented a historical overview of the last 10 years and the major changes to the budget. New issues include difficulty in staffing, technology/instructional supplies and lower enrollment. Activity Accounts are school accounts that don't close out at the end of the year. These activity funds go on for the life of the school. Question arose regarding how the net liabilities are tracked and implemented.

**Athletic Department:** October Executive Committee meeting included discussion about the vision for the athletic department and the way in which policies are communicated. Mr. Adam Bates presented the vision and philosophy for the athletic department. The purpose of our program is for our athletics students to have a fun and positive experience. Middle and elementary school are participation based and there is a no cut policy for those teams. In High School, participation is important, but more competitive. Cuts are allowed at the high school, though they have not during his tenure. The high school numbers are somewhat set at the high school level between freshman, JV and varsity. Mr. Bates tries to emphasize to coaches that playing time should be equitable, when the players are younger. At the high school, they try to have multi-sport participation. It is emphasized by all of their head coaches.

Currently our Conference affiliation is the Eastern Wisconsin (for baseball) conference and the Big East for a majority of the sports. We are in a combined tennis conference because very few schools our size offer tennis. Conference realignment is handled by the WIAA executive staff. We were previously in the Olympian conference. Full scale realignment is a possible way to get us into a new conference. Other

way is to get another conference to accept us, have our conference allow us out and have the WIAA approve. Where we are at now is that we do not love the conference we are in. It is a financial and time consuming strain on our kids. Football is a sport that drives realignment of conferences. That is something that he estimates will be changed at a WIAA level within 3 years.

With respect to parents' concerns and questions, they can be directed to Mr. Adam Bates or to Ms. Rachel Brown or the school principal.

A discussion was held regarding whether or not communication, especially at the elementary level is pushed out to parents and coaches. There needs to be a clearer vision and philosophy that is communicated so as to set the expectation for students, parents and coaches. **An action item from this meeting is to have the Athletic Committee for review and approval for the Board an overriding philosophy and guiding principles for athletic participation.** They should also discuss enforcement and the implementation on the Zephyr Basketball Club.

**Consent Agenda:** Consent agenda items include: financial statements from July and August, minutes from the September 20, 2017 Board meeting, minutes from Executive Committee for September and October, notes from the Building and Grounds Committee. No items were removed from the consent agenda. Motion to Approve by Mr. Seveska. Second by Mr. Elmer. Motion passes.

**President's Report:** Ms. Englebert presented her report to the board. Items covered included:

**Curriculum and Professional Development:** PLTW is in the second year of implementation at the elementary and middle school level. Discussion have begun regarding its move into the high school curriculum during the 2018-2019 school year. Erin Loritz from CESA 6 spent time in the elementary schools in October working with implementation of the new literacy program.

**Admissions/Enrollment:** 8<sup>th</sup> grade visit day was held on Thursday, October 5, attended by 80 area 8<sup>th</sup> grade students. Middle and high school information nights were held on October 16<sup>th</sup>. SMCS enrollment as of October 15<sup>th</sup> is 854.

**Staffing:** Molly Griffin will be resigning as Director of Communications in mid-December. This job is being modified to include more marketing responsibilities to help with enrollment and fundraising. Job is posted on the website. Linda Wintheiser is leaving food service; Cindy Seif hired a food service cook.

**Other:** Middle School and high school classes have been trained on the equipment in the Fitness Center. There is a waiver being circulated for users. Usage will go up once fall sports is over.

**Fund Development:** Annual fund to date is at \$27,143 toward the \$200,000 goal. The Zephyr Spirit Wear Store is going into each of the elementary school and middle school.

Motion to approve the Board Goals by Mr. Seveska. Second by Mr. Elmer. Motion carries.

**Strategic Initiative Committees:** A second meeting will be held by the subcommittee to plan the Strategic Plan refresh. This will be presented to the full board at the November meeting.

**Catholic Identity:** No update

**Recruitment/Retention:** No update

**Academic Excellence:** There was a meeting between Board Champion Kristen Bergstrom and new committee member Eleanor Healy. No further update.

**Exceptional Student Experience:** No update

**Financial Model:** No update

**Committee Reports Not Contained in the Consent Agenda:**

**Executive Committee Report:**

**Athletics:** An October meeting was held. No minutes were prepared.

**Catholic Identity:** Ms. Braatz provided the report that they are meeting in October.

**Fund Development:** Updates provided as part of the President's report.

**Governance:** No meeting and new report.

**Marketing/Advancement:** SMCS Board of Trustee Talking Points provided.

**Old Business:** None.

**New Business:** Dr. Anderson's concerns are going to be brought back to the operational employees to get feedback. Are we able to do more Board recruitment across the socio-economic spectrum in our community?

Motion to Adjourn by Fr. Larry. Second by Mr. Pable.

**Adjournment:** Ms. Braatz adjourned the meeting at 8:55 p.m.

**Next Meeting: November 15, 2017 6:30 p.m.**

Respectfully submitted,

Kathleen Healy Osland