**SMCS Board of Trustees**

**President’s Report for**

**June 12, 2019**

**Curriculum**

* English (9-12) and Social Studies (K-12) will begin a review process this summer and will continue through next school year.

**Fine Arts**

* Our theater department will now be known as “Zephyrs Theater” using these three titles to differentiate:
  + Zephyrs Community Theater
  + Zephyrs High School Theater
  + Zephyrs Middle School Theater
* Performances of the Zephyrs Community Theater production of ***Mary Poppins*** will be held on July 18-21, 2019, with a Community Cookout on July 20th. Tickets are selling fast!
* ZFAB held an appreciation event Sunday, June 9th, to bring the year to a close and to thank donors to our Fine Arts programs.

**Admissions**

* **2019-2020 Registration/Enrollment**
  + Continued outreach to current families who have not committed/undecided
  + Significant activity with tours, phone inquiries, shadow days, etc.; seven new prospects.
  + Enrollment summary (\*without GO/STS):
    - Early Childhood – 110
    - Elementary – 351
    - Middle School – 180
    - High School – 246\*

**Total – 877**

* **Marketing Committee**
  + Presented marketing plan and brand elements to variety of groups – very well received by everyone
  + Tag line needs to be created
  + Developing tactics for enrollment strategies; will continue with previous successful efforts (visit days, shadow days, info nights, family nights at athletic events, etc.)
  + Parent ambassador group **–** to be launched in August 2019
* **Recruitment Committee**
  + Early childhood classrooms – representatives from 3 companies will be making site visits (June 12, June 19, June 25) to provide recommendations and quotes on updating early childhood classrooms
* **Community & Continuity**
  + Parent ambassador group will work with this committee as well
  + Alumni engagement
  + ‘Cool’ factor for students – events/programs that get students excited about SMCS

**Business Services: Finance/Technology/Food Service**

**Food Service**

* Reviewed Power School options for collecting lunch fees; found several new features.
* Working with Director on year-end reports for DPI.
* Presented pay agreements to returning staff members.

**Technology**

* Collecting all laptops from all teachers and students; need information about status of laptop and any classroom equipment from each; will reimage July 15 – August 15.
* Finalized purchase of laptops for new freshmen and new 6th graders.
* Marty’s broken leg has set us back; temporary plans working okay for the interim.

**Finance**

* Participating in Audit Committee at the Green Bay Diocese; this will give us an inside track to make sure School Choice requirements are understood by all and well documented.
* Tuition assistance and school choice decisions in process;  tuition statements ready to go.
* Great Plains upgrade has begun.
* Working with School & Home volunteers to prepare year-end reports and collect meeting minutes for auditors.
* Documenting Greater Giving software procedures  to prepare Best Practices binder for campus fundraising events.
* Preparing raffle license report for renewal.
* Interviewing candidates for Director of Business Services position.

**Scrip** - Decision by Roundy’s to change all their cards without having the new cards ready resulted in nearly $5,000 in backorders and many unsatisfied Scrip customers.

**Fund Development/Alumni/Events**

**Annual Fund**

* As of 6.7.19, at $166,129 toward our $200,000 goal; hoping to finish close to last year’s actual
* 712 donations thus far, compared to 649 donations to date last year
* Average donation amount this year is $230 versus $282 last year
* Calls made once more to those who donated late year, and another letter was sent out to specific donors as well. Donations have been coming in the past few weeks.
* All Board of Trustee members are encouraged to donate

**SMCS Foundation/Trust**

* The new Gift Acceptance Policy and Donor Agreement was approved at the April 26th meeting.
* Prospect letter is to be finalized and waiting approval.
* Zephyrs Legacy Circle materials being updated.
* The Educational Trust Trustees will meet later in July (TBA).

**Grants**

* Toyota matching grant submitted for $10,000; total of $20,000
* Lexus matching grant submitted for $10,000; total of $20,000

**Alumni -** Summer reunions are set and ready. A push to have more reunions next year at the schools to keep alumni more connected are in the planning stages.

**Events for 2019-2020 school year**

* Connect 5 (5k walk/run, 5 parishes and 5 schools) September 14
* Meet Me In The Middle (middle school fund raiser) September 21
* Homecoming Week – September 22-28
* TASTE! (St. Gabriel Elem.) October 18
* Z-Night (system celebration) November 9
* Winter Escape (St. Mary Elem.) January 24
* Wines around the World (St. Margret Mary Elem.) March 7
* Zephyrfest -2020 date will be confirmed soon; looking at new venue

**HR/Staffing/Safety & Wellness/Communications**

**Fitness Center Summer Hours (students, staff and alumni welcome)**

* Monday, Wednesday, Friday: 10 a.m.-noon
* Monday-Thursday 5 p.m.-7 p.m.

**Hired (updates since May board meeting)**

* Emily Langlois – SG 1st Grade Teacher
* Brittany Powers – SMM 4th Grade Teacher

**Current Openings**

* Activities/Athletic Director - Adam Bates- resignation (phone interviewing candidates; four panel interviews scheduled)
* Director of Business Services (interviewing)
* Enrichment Coordinator (reviewing resumes)
* Part-time High School Mandarin Chinese Teacher (recruiting)
* Elementary 5th grade teaching positions (recruiting)
* Part-time High School Campus Minister (recruiting)
* Football Coaching openings: Offensive Coordinator, Defensive Coordinator and Position Coach

**Highlights of Interest**

* Ms. Jungbauer's AP Chemistry class sold cupcakes to celebrate the 150th anniversary of the Periodic Table. Profits are being donated to a fund for fallen firefighter Mitchell F. Lundgaard.
* SMCHS graduated the class of 2019 with four valedictorians and two salutatorians!
* Girls varsity basketball team received 1st Team ALL State Academic from the Wisconsin Basketball Coaches Association with a 3.906 overall GPA!
* The Zephyrs 3,200-meter relay team in Division 3— Joseph Porter, Pierce Steffen, Tip Hogerty, and Ethan Unruh — clocked in with a school-record time of 8 minutes, 8.22 seconds to win the first event title at the WIAA state track and field championship meet! Ethan also placed fifth in the 800-meter individual event. Congratulations, boys!
* Varsity girls soccer is state bound, playing the semi-final championship game at Uihlien Soccer Park in Milwaukee on Friday, June 14 – 7:00 p.m. Good luck, lady Zephyrs!

**SMCHS Awards** presented at the May 22nd graduation:

* **Phillip Kerwin**and **Alyssa Dudkowski**, recipients of the **SMCHS SPIRIT Volunteer Service Award**
* **Jeanne Lee**, recipient of the **SMCHS Honorary Alumni Award**

**Educator and Staff Awards** presented at the June 6th end of year prayer service and recognition event**:**

* St. Isidore of Seville Award for Promising Innovation - **Miranda Nikolai, SMM 1st Grade Teacher**
* St. Frances Xavier Award for Positive Influence - **Jubilee Lauterborn, HS Social Studies Teacher**
* St. Anne Award for SMCS Spirit - **Patrisha Hoffman, SMM 3rd Grade Teacher**
* St. John Baptist de la Salle Outstanding Teacher Award - **Maryann Slavinsky, SG Kindergarten Teacher**

**Fitness Challenge Winners**

* Julie Castagna
* Rachel Eggert