



## SMCS Board of Trustees President's Report for May 15, 2019

### Professional Development

- ALPHA sessions for all employees concluded for this year on May 10<sup>th</sup>. Pat Batey is working with the Diocese on approval of a faith component to our Professional Development for the 2019 – 2020 school year. The ALPHA series received very favorable feedback from staff.
- As SMCS develops the theme of “Delivery of Instruction” for next year, a pilot plan for Differentiated Instruction for Professional Development will be implemented. In this plan, two days will be determined as exchange days for teachers and counselors who wish to take advantage of professional learning opportunities on their own time over the summer, on weekends, or after school. With pre-approval and proof of attendance, they will then be able to exchange up to sixteen hours on those two pre-determined days. Those who do not wish to take advantage of this opportunity will attend professional learning sessions planned by the principals on-site.

### Curriculum

- A focus on literacy at both the elementary and middle school levels will continue into next year with support from CESA 6.
- English (9-12) and Social Studies (K-12) will begin a review process this summer and will continue through next school year.

### Fine Arts

- Try-outs for the summer Community Theater production of *Mary Poppins* were held. Performances will take place July 18-21.
- Our band and choir programs have completed the year with a series of vocal and instrumental concerts. Many awards from the State Music Association were earned by our choir and instrumental students including multiple firsts and golds.

### Admissions

- Enrollment comparison actual 2018-2019 vs 2019-2020 provided on separate document
- New 3<sup>rd</sup> and 4<sup>th</sup> grade visit days to the middle school
  - May 3 – 4<sup>th</sup> graders
  - May 17 – 3<sup>rd</sup> graders
- We continue to have significant activity with recruitment AND retention this week – 2 SMCMS students shadowing at the HS, tours at SMM and SG this week, recruited two new students from out of state, etc.
- Continued outreach to current families who have not committed/undecided
- Recruitment Committee, Marketing Committee, and Community & Continuity Committee
  - Continued work
    - Tactics for marketing plan strategies; tag lines
    - Community & Continuity priorities
      - Parent ambassador program
      - Increase alumni engagement
      - Students activities/programs to build Zephyrs spirit/increase retention

## **Business Services: Finance/Technology/Food Service**

**Food Service** - worked with Director and principals to create and implement collection policy

### **Technology**

- Continuing year-end procedures; will clean all senior laptops and provide paperwork for ownership
- ERATE filed

### **Finance**

- Board of Directors meeting done!
- Zephyrfest done!
- Continuing work on Connect 5 2019 – exploring opportunities for parish involvement
- Worked with HR on teacher contracts and open enrollment of benefits (due May 15<sup>th</sup>)
- Working with HR and Pat Batey on background checks to meet **new compliance** standards by **DPI and the Diocese**
- Met with Nicolet Bank for LOC renewal. Reviewing software to protect fraudulent check writing.
- Begun upgrade system of Great Plains; newly enhanced package available for 2019

## **Fund Development/Events**

**Zephyrfest 2019:** Thank you to all 645 attendees, 97 volunteers, our sponsors and guests for making Zephyrfest a spectacular night to remember! Because of your support, we can continue our work to inspire students in leading faith-filled lives and finding success through learning. Net profit: \$348,000+ projected; budget is \$330,000. Plans are being discussed for next year's event.

**Annual Fund:** As of 5.10.19, total is \$157,281 of our \$200,000 goal:

- Last year at this time we were at \$172,766 so trailing \$15,485 year to date
- 663 donations thus far, compared to 595 donations to date last year
- Average donation amount this year is \$233 versus \$290 last year
- Calls continue to be made to those who have donated in past years and have not yet done so

### **St. Mary Catholic Schools Foundation**

- The new Gift Acceptance Policy and Donor Agreement will be approved at the May 20<sup>th</sup> meeting.
- The Educational Trust Committee has met with the SMCS Foundation Committee and are deciding on the best options for the Education Trust oversight management.
- Prospect letter is to be finalized soon and meetings have already been taking place with prospective donors. The rollout timeline has changed a bit since January. The goal is to have a total of five donations and/or estate plan designations by the end of December 2019.

### **Grants**

- One additional grant was submitted through International Paper for \$10,000 towards Literacy.
- Currently writing for \$40,000 in matching grants through Bergstrom/Toyota/Lexus.

### **Alumni**

- May 8<sup>th</sup> Leadership Day Awards presented to our alumni:
  - Barb Unruh '83, Outstanding Catholic Christian Service Award
  - Cliff Uitenbroek '83, Alumni Distinguished Service Award
  - Tony Geharz '77 Alumni Achievement Award

### **HR Staffing/Safety/Communications**

#### **Hired for 2019-20 (updates since April board meeting)**

- Emily Jones – SM Elementary Teacher
- Emily Langlois – SG Elementary Teacher
- Dr. Jeremy Clifton – Varsity Football Coach; HS Teacher

#### **Transfer for 2019-20**

- Judy Blaney – transfer from SM Elementary to MS Language Arts

#### **Resignation**

- Sammi Stelz – HS English/Electives
- Ping Champeau-HS Mandarin Chinese
- Michael Bailey-MS/Elementary Music

#### **Current Openings**

- SM Elementary
- SMM Elementary
- Director of Business Services
- Enrichment Coordinator
- Campus Minister
- Varsity Football Coach (offer extended)

**Teacher Contracts** are due back end of day on May 15.

**At-Will Agreements:** Preparing updates to meet audit requirements.

#### **Recent Achievements and Highlights**

- HS senior Anna Little threw the first ever perfect game in school softball history! Anna finished with 16 strikeouts!
- Anna Little was also nominated for the [PlayInTheDells.com](http://PlayInTheDells.com) Athlete of the Week on [Wissports.net](http://Wissports.net)!
- The SMCHS Concert Band worked to prepare music of the highest difficulty level, Class A, for their performance at the WSMA Concert Festival. Each of the three judges awarded our band a First rating, resulting in an overall First Rating for the ensemble.
- Emma Nutini was awarded the Exemplary Performance Recognition at the 2019 WSMA State Solo & Ensemble Festival. Emma was nominated for her performances on both Flute and Piano and was awarded the formal recognition for her flute performance of the Hindemith Sonata.
- HS Jazz Ensemble was awarded a 1<sup>st</sup> Rating at the WSMA State Festival at the Weidner Center.
- HS students Kaylann Adler, Emma Nutini, Maria Schultz, Katie Krautkramer, Katelyn Flanagan, Eden Marshall, Kelsi Gennrich, and Daphne Piotrowski earned a first at Solo and Ensemble

- Katelyn Flanagan has been recognized for her portrayal of Sister Mary Lazarus in *SISTER ACT* by the Fox Cities PAC's Center Stage High School Musical Theater Awards program in the category: *Outstanding Performance by a Supporting Actress*
- Kylie Corbett and Alex Ullrich will represent SMCHS in the opening and closing ensemble numbers at the PAC's Center Stage High School Musical Theater Awards program.
- The SMCHS Forensics team competed at State received seven perfect scores that earned gold medals, one silver medal and one bronze medal. **GOLD**-Caroline Connolly & Molly Uitenbroek, Lydia Van Rossum, Luke Franda, & Lauren Meyer, Noelle Anderson & Myles VandenWyngaard, Kaylee Kosik, Katelyn Flanagan, Frank Whiting, Megan Berg **SILVER**- Elliott Becker **BRONZE**- Gianna Gallucci
- The high school students and staff sold Remember Everyone Deployed (RED) Shirts for \$20 each. Proceeds are going towards paying for packaging and shipping of care packages to Specialist Jacob Kundert (class of 2018) and his unit.
- SMCS elementary schools started a wristband sale to promote awareness of and raise funds for Tip Hogerty's "Student of the Year" Campaign for the Leukemia & Lymphoma Society. In just one week, the wristbands SOLD OUT raising \$180!
- All teachers *and* staff were recognized in various ways at each school as part of "Teacher Appreciation Week" the first week of May.
- SMCS and St. Francis Xavier Catholic School system leaders shared together in partnership at the NCEA Conference in Chicago; other leaders from these systems are also working together on initiatives that will develop best practices for all schools in the GB Diocese.

#### Upcoming Dates of Interest

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|--|-------------|
| • Aquinas Program Science Fair               | May 16      |
| • Book Fair at Middle School                 | May 16 & 17 |
| • SMCHS Baccalaureate Mass & Graduation      | May 22      |
| • HS/MS Band in Memorial Day Parade          | May 27      |
| • SG 5 <sup>th</sup> Grade Recognition       | May 30      |
| • SMM & SM 5 <sup>th</sup> Grade Recognition | May 31      |
| • 8 <sup>th</sup> Grade Recognition          | June 5      |
| • Last day of school                         | June 6      |