



POSITION DESCRIPTION

Job Title: Varsity Head Football Coach

Reports to: Athletic Director

Supervises: Assistant Football Coaches

Summary: Develop and maintain an efficient and competitive football program.

General Duties/Responsibilities

1. Support the philosophy established by the SMCS Board of Trustees to govern the athletic program.
2. Observe the policies, regulations and directives of the athletic program as defined by the Diocesan Board policies and regulations and the local governing board.
3. Supervise and/or provide proper supervision for the students under his/her care in both the building and/or outdoor areas. Students are not to be left without a coach in the immediate area at any time.
4. Communicate practice times, schedules and/or any other important information to student athletes, parents and the Athletic Director in a timely manner.
5. Call in scores of the game to the media.
6. Responsible for the use and care of the equipment; oversee the issuance of and return of equipment.
7. See that all facilities used by a team and/or coach are left in proper order and used properly at all times.
8. Report misconduct and/or damaged property to the Athletic Director/Administrator immediately on occurrence.
9. Contact the Athletic Director/Administrator regarding the unexcused absence of a student from practice or a game.
10. Complete the diocesan on-line EAPPS Application prior to the start of coaching.
11. Complete a VIRTUS awareness session before the coach season begins.
12. Acknowledge receipt of and agree to adhere to the Diocesan Code of Pastoral Conduct as contained in Maintaining Boundaries.
13. Complete the on-line course "Concussion in Sports: What You Need to Know" and the coaches agreement form confirming the receipt of concussion education materials.
14. Promote his/her sport publically by working with media and parents and by being involved in school sponsored endeavors such as spirit week, yearbook, promotions, youth activities, etc.
15. Exemplify the highest standards of conduct at all times.
16. Develop program through youth camps, Zephyr football club involvement, and overall athletic recruitment within SMCS system

Qualifications:

- Successful experience coaching or participating in a college or high school football program.
- Strong belief in Catholic education
- Ability to communicate with and serve all groups within the SMCS system including principals, parents, and students
- Excellent organizational skills with ability to coordinate and manage multiple priorities and responsibilities as well as attention to detail
- Must present a professional image
- Must be able to maintain confidential information

I accept the above responsibilities and by signature indicate my willingness to enthusiastically participate in the implementation of the faith community.

I am able to perform the above duties with or without reasonable accommodations.

Signature: _____

Date: _____