



Job Title: **SMCS Summer Day Camp Counselor**
Reports to: **SMCS Summer Day Camp Director**

Job Summary: The Counselor is responsible for working with Supervisors to provide participants with a fun and educational experience in a safe environment.

Duties and Responsibilities:

- Assist supervisors with daily attendance
- Execute planned daily activities for the students
- Assist in providing first aid for incidences that may occur during the program
- Supervise the students and provide discipline when necessary
- Maintain order and cleanliness of all spaces used
- Create a safe and happy environment for the students and parents
- Maintains an accurate time card for payroll

Qualifications:

- Dependable and reliable
- Possess good communication skills
- Able to work with children of different age levels.
- Demonstrates and models a Catholic faith commitment to children
- Possesses confidentiality about student information
- Submission to legal background check, completion of Virtus training and agreement with the Pastoral Code of Conduct

Christian Commitment:

- Role model and witness to a Christian lifestyle
- Motivates, through good example, meaningful prayer and Liturgical experiences
- Promotes a positive, charitable spirit and nurture a Christian environment.
- Works openly, creatively, and cooperatively with staff
- Takes pride in group accomplishments willingly initiating and contributing to them
- Challenges the students to use their God-given gifts
- Remains calm under pressure, never displaying unjust anger, animosity, or lack of consideration

I accept the above responsibilities and by signature indicate my willingness to enthusiastically participate in the implementation of the faith community. I can perform the above duties with or without reasonable accommodation.

Signature: _____

Date: _____