

President & Leadership Team Key Points of Focus for Month

- Our Servant Leadership attribute for March is **Perseverance!**
- President and many SMCS leaders continued their work with BOT members on the strategic plan refresh and work in process.
- Continued development of SMCS Foundation structure, including feedback from the Diocese and review of bylaws with legal consultation.
- Final determination made on teacher staffing models for SMCS programs and teachers at each school.
- Zephyrfest, Annual Fund, and Enrollment collateral materials focus for the Advancement team.
- A safety/security assessment was completed on the HS/MS campus by an outside firm.
- All employee benefit plans reviewed and cost sharing models determined for 2018-19.
- No classes/campuses closed on seven days due to Easter break and April snow day!

Academics/Professional Development

- **STEM Saturday:** Held at the MS on March 24th. Very good turnout. Lots of collaboration between teachers, parents, students of all ages, including some young alumni and other volunteers.
- **Aquinas Program:** Initial testing conducted March 19 & 20; 10 students qualified and need to accept by April 30. Some additional students scheduled to test in June.
- **PLTW:** The Engineering program was selected for the high school; a high school science teacher will receive two weeks of training at MSOE in June in preparation for teaching 2018-19 PLTW Engineering classes.
- **CAPP:** Three high school teachers attended training related to CAPP this week at UW Oshkosh.

Fine Arts

- **A Season of Spring Songs:** Please join our schools for six different concerts scheduled this spring between April 30 and May 10 at 6:30 p.m. in the FAEC!
- The middle school spring performance of "**Shrek the Musical Jr**" will be held in the FAEC on April 20-22.
- The high school fine arts department trip to **New York City** April 5-8 was a smashing success.
 - Thirty three SMCS students had an amazing musical adventure participating in a Broadway workshop with performers and musicians from "Hello Dolly".
 - Students and teachers were able to visit, explore and celebrate Mass together at St. Patrick's Cathedral, considered to be one of the most beautiful Gothic Cathedrals in the nation.
- The focal point of the New York trip was the Choir and Band performance at the **World Strides Heritage Festival:**
 - Competing with schools from thirteen states and Canada, both the Choir and Band were awarded **Superior Gold Ratings** and each placed second in their division.
 - The Band was also presented with the **Adjudicators Award**, which is given based on ensemble ratings.
 - Junior Emma Nutini was also recognized as a standout performer and received the **Maestro Award**.
 - Most impressive was the award received by the entire SMCS Band and Choir delegation! The **Spirit Award** is presented to only one school and is given to the school whose students demonstrated an outstanding level of excitement and whose interactions with one another, their directors, and the festival staff stood out for its consistent positivity.

Admissions/Recruitment & Retention

- **MS Visit Day:** Our 3rd and 4th grade students visited the middle school on April 13 to learn about academics, activities, the school, and to meet staff
- **SMCS Summer Program:** adding enrichment classes and “**Friendsday Wednesday**” field trips open to all students in grades K-6
- **School Store:** Started initial inventory planning for a physical school store
- **WPCP Program:** Enrollment in process; deadline April 20th. Goal is 130 vouchers; 140 applicants with 132 verified to date. High level of activity this week!

Enrollment for 2018-19 is currently at **809:**

HS = 233

MS = 161

K-5 = 415 (includes 81 Preschool/PreK)

A full report and year to year comparison will be presented at our May meeting.

HR/Staffing

- All Administrators have signed and returned their contracts.
- Patricia Collins-Fouts has signed a contract for SMCHS Principal. Her contract begins July 1 but she is interested in attending graduation and meeting high school staff yet this school year. A communications plan is in place. Individuals representing the high school staff/teachers, high school parents, the Board, key donors, and the diocese dept. of education were involved in the interview and selection process.
- Teacher contracts were distributed 4/13/18. All teachers received a contract other than those planning to retire.
- Searches will begin to replace employees who have announced retirements.
- HS Commons renovation project will begin 6/1/18 for completion by the beginning of 2018-19 school year.

Safety, Health & Wellness

- A campus wide assessment to evaluate campus safety and security has been completed; results are expected in the next week.
- All benefit plans were reviewed and model/co-pay structure determined for 2018-19. Offerings include new Vision, more Dental options, enhanced Tuition Discount, and After School Care discount for employees.

Business Services/Technology/Food Service

Business Services

- Tuition Assistance and School Choice applications being processed.
- Auditors here for the 2017-18 January Enrollment Report; all compliance items approved & submitted to DPI.
- Requesting budgets and minutes from school and home accounts to work closer with groups on spending options.
- Scrip Spring Sale rolling out April 23- May 25th. Expanding “Plant Sale” to include other local vendors.
- Attended a webinar with Helen on Assessing Your Risk; helpful guidelines for identifying, researching and applying outcomes for various types of risks.
- Processed Diocesan Unemployment Compensation Report.
- Summer Day Camp program review, started registrations, field trips, enrollment, staffing for summer of 2018.

Food Service

- Creating a credit card option for payments to help with timely/convenient payments.
- Decision to get on Power School for 2018-19.
- Food service director consulted and met with construction planning team on high school commons renovation

Technology

- Infrastructure finally being installed. State of Wisconsin partnering with AT&T presented communication challenges and many delays.
- Middle School one-to-one laptop program reviewed; security options will no longer change for home usage.
- Thin-client-computer labs in elementary schools are being upgraded with more power and speed.
- Self-Maintainer Program (Lenovo pays us to repair the laptops) going well. Over 135 claims repaired by SMCS technician (Tony) rather than sent out.
- SMCS technology staff (Marty) shared ideas from seminar attended in Wisconsin Dells on security, disaster recovery, streaming, antivirus topics covered.
- Marty and Pat Hickey visited with NJSD tech department to discuss the topics above as well.

Fund Development & Alumni Relations

Annual Fund:

- 7.1.17 – 4.17.18 = **\$161,000** (LY: 7.1.16 – 4.17.17 = \$149,864) **+7% increase over LY**
- Letter from Helen to those who have not yet given was just sent last week complete with pledge cards.
- Still a handful of people on the BOT who have not yet made a gift. Please make a gift soon, as we expect 100% participation.

Zephyrfest:

- **ZF18 THIS SATURDAY NIGHT!!!** You can still get your event ticket or purchase Key Club and Cash Raffle tickets!
- Currently have about 700 people attending. The room is BIG, bring your friends!
- New raffles, exciting new activities, all in a new venue – you will not want to miss this!

Event Updates:

- **Z-NIGHT** event planning meeting being held next Wednesday, 4/25, at 6:30 p.m. at Waverly Beach. Join us if you want to get in on the fun!
- **Connect 5** meeting – brainstorming of how to expand the event to partner with parishes
- Dates set for next year events:
 - **Connect 5** – Saturday, 9/22/18
 - **Homecoming** – Friday, 9/28/18
 - **Meet Me In The Middle** – Friday, 10/5/18
 - **TASTE!** – Friday, 10/19/18
 - **Z-NIGHT** – Saturday, 11/10/18
 - **Wines Around the World** – Saturday, 2/16/19
 - **Winter Escape** – March Friday night tbd
 - **Zephyrfest** – Saturday night in spring tbd

Upcoming Alumni Events: May 2: Leadership Day – Alumni Awards

SMCS Foundation Update: Significant amount of work with team to prepare documents for BOT review and approval.