

### President & Leadership Team Key Points of Focus for Month

- Our Servant Leadership attribute for March is **Focus!**
- SMCS Board of Director's meeting held on March 8<sup>th</sup>; budget for 2018-19 approved.
- President and many SMCS leaders working with BOT members on the strategic plan refresh and work in process.
- Continued development of SMCS Foundation structure, including legal consultation and development of bylaws.
- Needs assessment of world language program, counselling, and learning support at all schools underway.
- Conceptual design work for high school commons renovation in final stages with donors, food service, architect, and construction firm.
- Staff engaged in meetings with finance councils, pastoral leaders and parish business managers regarding subsidies and overall investment.
- Development, marketing, and communications in process for various fund raisers and system initiatives.
- Safety and security top priority for system; emergency preparedness, safety protocols and building security all being updated.

### Professional Development

- All teachers PreK-12 were part of a QPR (Question / Persuade / Refer) suicide prevention training on Friday, March 16<sup>th</sup>.
- Elementary teachers are preparing to implement the Units of Study for writing and met with company representatives to review materials for next year.
- Middle School teachers will implement the reading Units of Study next year and had their initial training with the materials representative on Friday, March 16<sup>th</sup>.

### Curriculum

- Teachers and principals continue to refine the benchmark listings for each subject and for each grade level so a vertical and horizontal reference document can be made for parents and to assist with curriculum alignment.
- STEM Saturday will be held at the MS on March 24<sup>th</sup> from 9:00 a.m. – Noon. Robotics demonstrations and activities, aeronautics demonstrations, electronics activities, and flight simulators will showcase how STEM touches all aspects of our lives.

### Fine Arts

- The high school drama department had a very successful run of the musical "How to Succeed in Business without Really Trying" on March 9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup>.
- The middle school drama department is preparing for their spring performance of "Shrek the Musical Jr" to be held in the FAEC on April 20<sup>th</sup>, 21<sup>st</sup>, and 22<sup>nd</sup>.
- Friday, March 23<sup>rd</sup> the high school will host an open mic type Spotlight Night in the Black Box.
- There is much excitement for the high school fine arts department trip to New York City in just a couple of weeks. April 5 – 8.

## HR-Staffing

- Mary Jo Sajdak (SMM Administrative Assistant) indicated her intention to leave at the end of the school year.
- Mark Seif is retiring at the end of the school year but will continue to drive the SMCS morning/afternoon bus routes next year.
- Teachers Kathy Kellermann (SMM) and Kathy Lamecker (SG) have indicated their intent to retire at the end of the school year.
- Search for principal is continuing; offer made to top candidate. Thirteen candidates have applied.
- Ralph Norton (SMCHS/MS) is no longer with us. We are conducting a search to replace this counseling position.
- Administrator contracts for 2018-19 were distributed 3/15/18.

## Safety, Health & Wellness

- Punch card promotion starting to promote employee usage of SMCS fitness center.
- HR Director attended Wisconsin School Wellness Find Your Fit Summit.
- A campus wide assessment is being conducted to evaluate campus safety and security.

## Admissions/Recruitment & Retention

- **Aquinas Program:** Twenty seven applicants were received for program. Initial testing conducted March 19 & 20.
- **WPCP Program:** Enrollment in process; deadline April 20<sup>th</sup>. Goal is 130 vouchers; 110 applicants with 80 verified to date.
- **Summer Camps & Classes:** Working with various teachers and coaches to develop and market SMCS summer programs.

## Fund Development & Alumni Relations

**Annual Fund:** YTD (7.1.17 – 3.20.18) = \$151,903 vs last YTD of \$132,812

- Second mailing first week of April going to those who gave last year but not yet this year.
- BOT giving = 6 people yet to make a gift.

### **Zephyrfest: Saturday, April 21<sup>st</sup>**

- Key Club tickets = 50% of tickets have been sold.
- Auction Book is almost complete.
- Ticket/table reservations are coming in fast and furious, SUPER fun changes being made to this year's event... DON'T MISS IT!
- Table reservation forms and Key Club ticket forms available if you want to purchase tonight!

### **Zephyrs Gold Raffle Ticket Program:**

- Plans are set for next year's Zephyrs Gold Raffle Program... prizes determined and sponsors being sought.

### **ON TRACK: Tuesday, April 10 (Black Box at 6:30pm)**

Join Officer Dan Wiechman to discuss 21<sup>st</sup> Century parenting amidst social media, substance abuse, etc., in our own community.

**SMCS Foundation Update:** Significant amount of work with team to prepare draft documents for BOT review.