



St. Mary Catholic Booster Club

8/9/2016

6:30pm

St. Mary Catholic High School IMC

Booster Club Meeting Minutes

Attendance: Craig Uhlenbrauck, Lynn Parks, Adam Bates, Dave Michalkiewicz, Jeff Braatz, Dave Thone, Al Dejno, Tara Gagne, Pam Seidl, Pete Miller, Pat Breen, Pat Batey, Jay Zelinski, Linda Meier, Phil Schmidt, Vicky Schmidt

A. Approval of Previous Meeting Minutes

Motion to Approve Previous Meeting Minutes: Jeff B.

Second to Approve Previous Meeting Minutes: Dave T.

B. Bi-laws Board – Elected Officers

- Craig's 2-year term is up and Jeff B is the current VP and was elected with the knowledge he would not take on the role of President of the Booster Club when Craig's term was up.
- Booster Club Board Members elected for 2-year term:
 - Dave Thone – President – nominated by Jeff Braatz.
 - Jeff Braatz – Vice President – nominated by Al Dejno.
 - Jeff accepted for a 1-year term. Need to fill next year.
 - Lynn Parks – Secretary nominated by Jeff Braatz.
 - Board Liaison – Pat Breen
 - Athletic Director – Adam Bates

Motion to Approve Nominations: Pat B.

Second to Approve Nominations: Jay Z.

C. Financial Update – Adam Bates

- 2015/2016 Unrestricted Net Assets at End of Year: \$28,135.10
- Adam handed out a copy of the 2015-2016 Yearend Financial Review.

- A copy of the proposed 2016-2017 budget was handed out and discussed. Budget proposed was \$62,000.
 - Sports Book Ad budget was reduced from \$5,000 to \$4,000 and Banner Sponsor was increased from \$2,500 to \$3, 500.
 - GZO profit is in the 2016-2017 year.
 - Proposed budget will be amended with \$2,000 line item for Zephyr Fields.
 - Football increased by \$500 and Golf increased slightly due to the success of the team.
 - Middle School Athletics went from \$3,000 to \$2,000.
 - Middle School will be hosting a track meet in the Spring.

Motion to Approve 2016-2017 Proposed Budget of \$62,000: Tara G.

Second to Approve 2016-2017 Proposed Budget of \$62,000: Jeff B.

After the proposed budget was approved for 2016-2017, Adam gave an update to the current working budget.

- Motion to Approve the 2016/2017 working Budget: Al D.
- Second to Approve 2016/2017 working Budget: Jeff B

D. Athletic Director Report HS – Adam Bates

- Adam now is the System Athletic Director (mainly for the H.S.) and Rachel Brown is the Assistant Athletic Director (mainly the M.S.).
- Football: 35 kids
- Tennis: 18 girls.
- Volleyball and Boys Soccer good numbers.
- Cross Country – low participation.
- H.S. fall meeting well attended.
- SMC has an Equestrian Team
- Concession Leads:
 - Soccer: Trudy Long
 - Volleyball: Sue Peters & Lynn Parks
 - Football: need co-chairs
 - Tennis: Lynn Parks

Athletic Director Report MS—Adam Bates

- Middle School Sports:

- (2) 6th grade volleyball teams – didn't anticipate a second 6th grade team. Could use a coach for 6th grade.
- (2) 7th grade volleyball teams – could use a coach for 7th grade.
- (1) 8th grade volleyball team
- Cross Country there are a lot of kids out for this sport.
 - A letter was sent to these schools to encourage kids to join our cross country team. Schools include: Holy Spirit, St. John's Sacred Heart, New Hope, St. Mary's Greenville and Fox Valley Christian.

E. Standing Committee Chair Reports

Concessions – Craig Uhlenbrauck for Kathy Bergholz

- Kathy was to be the lead for concession stand this year replacing Chris Knapinski purchasing food, candy, water, Gatorade, etc.; however, her daughter is now attending FVL. Kathy was still willing to help.
- Looking to fill this position with an SMCS parent. Update: Melissa Uhlenbrauck has graciously accepted this position for the 2016/2017 school year.

Volunteer – Craig Uhlenbrauck for Pam Seidl

- Pam Seidl is the official chair for volunteer schedules on Signupgenious.com.
- Need to add Connect 5 to the schedule for October 1 with two split shifts of 10-1:30 and 10:30-1. Registration is 8:45-10:00 a.m.
- Volunteer schedule is done except for middle school Volleyball and middle school Cross Country needs to be added.

Sports/Activities Book Update – Jeff Braatz

- Fall Sports book is in the beginning stages.
- Jeff will send out sponsorship packages to corporations.
- Fine Arts will not be included in the program.
- Adding banner/sign packages for both indoor and outdoor packages on the Zephyr fields. Already have some verbal commitments.
- Adam has the photo dates set up for sports teams, senior poster and individuals.

Booster Backer – Tara Gagne

- Tara handed out the Booster Backer sponsorship letter.
- Last year we had 70 member sponsors.
- Goal this year is 100.
- Apparel order goes in 8/18 and orders will be available by 1st home game.
- Tara will sell apparel and sell booster backer sponsorships at the game. Due 9/9.

- Adam had an idea with the Olympics going on to do SMC like they do USA. Come up with a template to determine look.

GZO –Craig Uhlenbrauck

- Golfers: 140 (4 short of a full field)
- Net: Approximately \$22,500
- Next year's date has been set for July 14, 2017 at Royal St. Patrick's Golf in Wrightstown.

Athletic Committee – Pat Breen

- No report.
- Next meeting is September 7 at 6:30 in the SMC IMC.

Zephyr Basketball Club – Jay Zelinski

- Additional volunteers are needed to help with the Zephyrfest Basketball Club because Jay can't do it alone.
- Registration is mid-September. Need to encourage attendance.
- To encourage participation, any volunteers who worked earned 1 free entry to the Ryan Borowicz shooting camp.

F. Additional Topics

Update on Zephyr Field Projects:

- Softball field in process.
 - Putting slabs down for dugouts.
 - Fencing.
 - Should be done in early October.
 - Softball field irrigation. Plans were originally drawn up with only 1 sprinkler head at 2nd base. Booster Club approved adding 4-5 more sprinkler heads on the field not to exceed \$5,000. Additional sprinklers were quoted between \$2,600-\$3,800 well under budget.
- Grass on the retention pond is growing well. A majority of the practices are being held at Miron.
- Still looking into adding a storage facility behind the outfield in the softball field area.
- Adding a canopy over the batting cage is still in the plans.
- For the Zephyr Field Projects, the Booster Club approved \$10,000 over a 5-year period. It was asked that the financials show \$2,000/year for the 5 years and to also identify when the 5-years is up.
 - Follow-up: Adam will report at next meeting and will also touch base with Michelle Dejno.

- Craig reached out to the Civil Engineer at Point of Beginning (POB) to set up a meeting to discuss turf fields, track, etc.
 - Adam, Chad McCarthy, Craig and Ryan met with POB.
 - POB to draw up a layout to include a track and a turf field. This would also include a retaining wall and a proper entrance into the facility.
 - A quote will then be provided by POB so we can determine next steps. Looking at approximately \$2 million.
 - Next step – sponsorship opportunities.
- Connect5
 - All money goes to the Booster Club.
 - Consider creating a fund for fitness equipment.
- Soccer Gate Fees – need to decide at the conference level what should be charged at the gate. Per Pat Batey, the principals met and anything that could be charged at an event should be charged.

NEXT MEETING: Wednesday, September 14, 2016, 6:30pm at HS IMC

Meeting Adjourned: Motion to Adjourn by Pat Breen – Second Motion to Adjourn by Phil S.