

SMCS BOARD OF TRUSTEES MEETING

February 17, 2016

Present: Bergstrom, Braatz, Breen, Elmer, Hartrich, Healy, Koskinen, Krueger, McClone, Rasmussen, Pam Seidl

Absent/Excused: Berg, Engelhard, Pawlowski, Ingold, Paider, Father Larry Seidl

Guests: Jeanne Lee, Pat Batey, Michelle Dejno

Opening Prayer: Ms. Seidl called the meeting to order at 6:35 pm and led the group in an opening prayer.

Open Forum: No open forum guests

Staff Update: Michelle Dejno, Director of Fund Development and Community Relations provided an update on recent developments. The Annual Fund is at \$117,500 to date. The goal is \$200,000. Ms. Dejno discussed recent Annual Fund fundraising efforts including alumni outreach, employee pledges, pledge cards and calls to past donors. Another letter with pledge cards will be mailed on 02-22-16. There have been 196 alumni donors to date. There were 144 alumni donors in 2015.

Ms. Dejno discussed positive developments regarding endowment giving. A donor has pledged \$283,000 to our operations fund. A total of \$100,000 of this amount will be distributed among four areas: fine arts, athletics, technology and emerging educators ("FATE").

Recent fundraisers raised the following amounts:

Meet Me In the Middle: \$19,000

Brew Fest: \$19,000

Jumbo Gumbo: \$52,000

Wines Around the World: \$70,000 (projected)

Donors have pledged donations to build a softball field on the SMCS campus, re-grade a retention pond and provide a team gathering space. A total of \$20,000 is needed for a new practice field. The Booster Club has agreed to match the first \$10,000 raised.

The Advancement Department worked with the Boys & Girls Club to select a recipient of a Middle School scholarship. The scholarship, which was created by a recent endowment, was awarded on 02-17-16.

The 01-20-16 meeting minutes were amended to substitute “SMCS” for “TCCES” in the document title. A motion to approve the minutes was made by Ms. Healy and seconded by Mr. Elmer. The motion was approved. A motion to amend the agenda for the 02-17-16 meeting to add an Executive Session was made by Ms. Seidl and seconded by Mr. Elmer. The motion was approved. A motion to approve the agenda was made by Ms. Seidl and seconded by Mr. Elmer. The motion was approved.

President’s Report: Helen Englebert reported the following:

Enrollment: The 02-09-16 enrollment figures for 2016-17 show high retention rates and are as follows:

PK to Kindergarten = 74% retention (63 students enrolled)

5th to 6th grade = 93% retention (60 students enrolled)

8th to 9th grade = 82% retention (64 students enrolled)

Staffing: Liz Uhlenbrauck started as the Director of Admissions on 02-01-16.

Fine Arts: Nine of the fifteen works of art by SMCS students that were on display at the Bergstrom-Mahler Museum have been moved to the State Capitol for display during Youth Art Month. SMCHS will welcome nearly 500 musicians from nine area schools on 02-27-16 when SMCS hosts the competition for the Wisconsin School Music Association District Solo & Ensemble Music Festival. The Middle School musical, “Bye, Bye Birdie”, directed by Kathleen McCurdy, finished strong to large audiences. The high school students had the opportunity to manage the production and set creation. All of the sound and lighting was managed by middle school students.

The State of the Schools presentation will take place in the multi-purpose room at the middle school on 02-23-16 at 6:30 pm and 02-29-16 at 4:00 pm.

The new semi-annual SMCS Newsletter is now available online.

Ms. Seidl reported that the middle school fundraising campaign goal has been met.

Committee Reports:

Athletic Committee (Pat Breen): No report

Building & Grounds (Kathleen Healy): The committee is working with engineers to ensure that the proposed retention pond meets applicable codes and city requirements. The committee is gathering data for a capital improvement project analysis.

Catholic Identity (Jeff Berg): No report

Finance (Gary Elmer): Mr. Elmer discussed the proposed budget. Ms. Braatz made a motion to accept the proposed budget and approve it for presentation to the Corporate Board. Ms. Bergstrom seconded the motion. The motion was approved. Mr. Elmer reviewed the Balance Sheet and Income Statement. He noted that Total Revenue does not include School Choice voucher payments or Zephyrfest.

Fund Development (Sue Pawlowski): This subject was covered in Ms. Dejno's report.

Governance (Stew Koskinen): Three new Board members are needed for next year. Information on becoming a Board member has been placed in parish bulletins. Mr. Koskinen distributed the Board evaluations and led a discussion on the findings.

Marketing and Advancement (Pam Seidl): Ms. Seidl distributed and reviewed a Talking Points memo.

Strategic Plan Task Forces: Ms. Seidl reviewed recent task force activity.

Old Business: None

New Business: None.

A motion was made by Ms. Rasmussen to enter Executive Session. The motion was seconded by Mr. Koskinen. The motion was approved. The Board moved into Executive Session at 8:00 pm. The Board exited Executive Session at 8:56 pm.

A motion to adjourn was made by Ms. Healy. The motion was seconded by Mr. Breen. The motion was approved. The meeting was adjourned at 8:57 pm.

Respectfully Submitted,

Pat Breen